

EAST CLAYDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on Thursday 19 May 2016

Present: Councillors Graham Wylie (Chair), Peter Wright, Martin Paul, Clive Preston, Paul Lupton, Esther Turnbull, Lynne Stacey (out-going Clerk), Carole Jackman (in-coming clerk)

1. **Apologies:** Cllr Brian Cable
2. **Approval of Annual Return**
It was unanimously resolved to adopt the 2015-16 accounts.
Section 1, Annual Governance Statement, and Section 2, Accounting Statement were duly signed by the Chairman and Lynne Stacey, out-going Clerk.
Action: C Jackman, in-coming Clerk, to return all documents to Mazars
3. **Selection of Insurance Company**
Quotes had been received from Came & Company and Zurich. Some clarification was required from Zurich.
Action: Clerk to contact Zurich for additional clarification and, if the quotes are 'like for like', to accept the cheapest.
4. **Bank Mandate**
It was noted that Cllr Lupton and Liz Truett would be the new signatories and Graham Wylie and Terry Humber would be removed.
Action: Cllr Lupton to liaise with Liz Truett to get the mandate signed
5. **Date of next meeting**
The next meeting will be held at 8pm on Thursday 14 July in East Claydon Village Hall