

EAST CLAYDON PARISH COUNCIL

**Minutes of the meeting of East Claydon Parish Council
Held in East Claydon Village Hall
At 8pm on Thursday 5 October 2017**

Those Present: Councillors Peter Wright (Chair), Clive Preston (CP), Martin Paul (MP), Paul Lupton (PL) Gary Baldwin (GB), Martin Hughes (MH) and Wayne Marks (WM)

Also present: County Councillor Angela Macpherson, District Cllr John Chilvers, Carole Jackman (Clerk), 2 members of the public

OPEN FORUM: Nothing was raised.

Action

1. **Apologies:** None

2. **Declarations of Interest:** None.

3. **Minutes of the Meeting held on Thursday 13th July**

The minutes of the meeting held on Thursday 13th July 2017 were approved by those present and signed by the Chairman as a true record.

4. **Matters Arising:**

Esther Turnbull, retiring Councillor, had sent her thanks for the flowers sent to her by the Council. The resident who winds the clock had also expressed his thanks to the Chairman for the voucher he had received.

5. **Planning**

5.1 Applications

There were no new applications.

5.2 AVDC Approved applications

17/02441/ALB | Repairs to structure of main building external & internal including timber framing, panel infill & stonework. Resulting repairs to finishes externally including removal of pebble dash render & replacement with lime render & exposed timber framing. Overhaul of roof, fascias, soffits & gutters. Correction of ground levels to control damp. Repair & replacement of damaged windows. Removal of modern internal stud walls, construction of new stud walls. Removal of stair no2 & installation of reclaimed circular staircase. Removal of modern parapet wall & re-model valley. Renovation of attic rooms, scullery & boiler room & connected heating & electrical services. | New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA

17/01213/APP | Erection of detached single storey classroom building | East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS

17/02469/ALB | Repairs to timber frame | Beech House 19 Church Way East Claydon Buckinghamshire MK18 2ND

5.3 S106

S106 funding was discussed. However, it was noted that the S106 funds will not be released until a proper project plan is put together and approved by AVDC. It has been agreed that S106 funds can be used on the Hall or the playground.

According to a parishioner present, S106 funding can be used for match funding and third party funding.

Action: Clerk to confirm

Clerk

6. Playground

Chair thanked Cllr GB for cleaning the playground equipment. Cllr GB confirmed that he had ordered parts totalling £568 and would fit them.

Cllr MH had carried out the weekly inspection

Action: Clerk to forward inspection template to Cllr MH

Clerk

7. Village Speed Watch

10.1 **Sentinel Camera:** Cllr WM had been in contact with other local parishes who were interested in sharing the cost of purchasing a Sentinel Camera and a contribution from East Claydon of £700 towards the cost was suggested.

Cllr WM would operate the camera with Bill Hughes. He also has a meeting scheduled with Simon Garwood who is responsible for the LAF Sentinel Camera.

Clerk had asked the Council's insurance what would be the cost of insurance but had not yet received a response.

It was noted that Thames Valley Police had recently carried out a formal enforcement operation.

8. Roads and Pathways

8.1 Grass encroachment \ gully clearance \ grass cutting

District Councillor Chilvers stated that it is the responsibility of BCC to clean out the gullies and AVDC to sweep the roads, however, it was noted that neither are currently happening and therefore will probably fall on the Parish Council.

Cllr CP had received the following quotes:

- £245 for clearing the roadside next to kerbs where grass is growing on the road.
It was agreed that this should be added to the 2018-19 budget for the work to be carried out in May.
- £90 for cleaning village signs.
It was agreed that volunteers would carry out this work.
- £800 for cleaning kerbs.
It was agreed to add this to the 2018-19 budget .
- £37.50 per cut mowing around 2 village gates not presently cut.
It was agreed to ask RTM to carry out this work.

9. Grass / Tree / Hedge cutting

There were no updates.

10. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC) Modernising Local Government in Buckinghamshire

District Councillor Chilvers reported that:

- the draft Vale of Aylesbury Local Plan (VALP) had been issued and he outlined the timescales involved.
It was noted that approximately 28,000 houses would be required but that no new settlements were planned. A quota for East Claydon had not been included.
- Steeple Claydon Neighbourhood Plan would shortly be going to referendum.
- A new Microgrant scheme has been set up.

County Councillor Angela Macpherson reported that:

- The County Council and District Council are working closely together on the VALP.
- The formula for school funding has changed, is more balanced and local schools should get some additional funding.
- Due to more pressing matters, the Secretary of State still has not made a decision on the Unitary Authority.

- New road repairing machines seem to be an improvement on the old ones.
- It was noted that the dip in the road by the Electricity Station needs to be repaired.
- It was noted that Aylesbury Community Trust is asking for applications up to £20K, CC Angela Macpherson will look into this.

11. Finance and Accounts

11.1 Finance Report: Clerk presented the finance report which was approved by Council. The following payments were also approved:

RECEIPTS AND PAYMENTS SINCE MEETING ON 13 JULY 2017					
Date	Supplier	Ref.	Receipt	Payment	Comments
21/08/2017	RTM	125		792.00	Inv 957: Path edging
21/08/2017	RTM	126		379.99	Inv 963: Devolved services grass cutting
21/08/2017	Gary Baldwin	127		15.55	GM Baldwin: Screwfix items for playground repair
29/08/2017	C S Farnell	128		750.00	Bus Shelter Repair
29/08/2017	Mazars	129		120.00	Mazars annual audit 1316333-SB2828
29/08/2017	Stretton Services	130		54.00	Inv 812 - Hosting 7 Sept - 6 Dec 2017
	RTM	131		379.99	Inv 997: Devolved services grass cutting
19/09/2017	ICO	DD		35.00	Data Protection renewal
05/10/2017	RTM	132		379.99	Inv 1040: Devolved services grass cutting
05/10/2017	C Jackman	133		461.35	Clerk Salary Jul-Sept
05/10/2017	HMRC	134		115.40	Clerk PAYE Jul-Sept
					Clerk expenses
05/10/2017	C Jackman	135		81.20	(postage\stationery\gift for Councillor & Clock winder)

11.2 Cllr CP went through the accounts and stated that we have a balance of £35K with a projected spend of £11K.

It was agreed that a precept would be set after hearing the required spend from the village hall committee.

11.3 It was noted that the approval of the accounts had been received from Mazars, the external auditors.

12. Village Hall redevelopment

Chair adjourned the meeting to discuss the village hall redevelopment.

During the adjournment plans for the building project were outlined and funding streams listed.

Following the adjournment the following were agreed:

- Precept funds should be used for maintenance \ general repairs.
- A full structural survey up to a cost £1200 + VAT, without reference back to the Parish Council, was agreed.
- Cllrs MH and WM would liaise with the village hall committee to help with project management, formal tender process, quotations.
- Cllrs MH and WM would liaise with the village hall committee to prepare the S106 documentation for submission to AVDC by the Clerk.
- £12,700 would be guaranteed by the Parish Council to cover the work for the toilets.

Chair thanked Graham Wylie for the work he has done to get to this point.

13. Broadband

The additional snagging reported to Gigaclear still had not been carried out.

Action: Clerk to request Gigaclear to complete outstanding snagging

Clerk

14. Best Kept Village Competition

It was noted that the village had not been successful.

15. Pump House Roof

The repairs to the Pump House roof had been carried out.

16. General Correspondence

Correspondence had been circulated to Councillors by email (See appendix 1).

17. Any Other Business

17.1 Buckingham Local Area Forum

Chair and Cllr MH will attend the Buckingham LAF on 24 October .

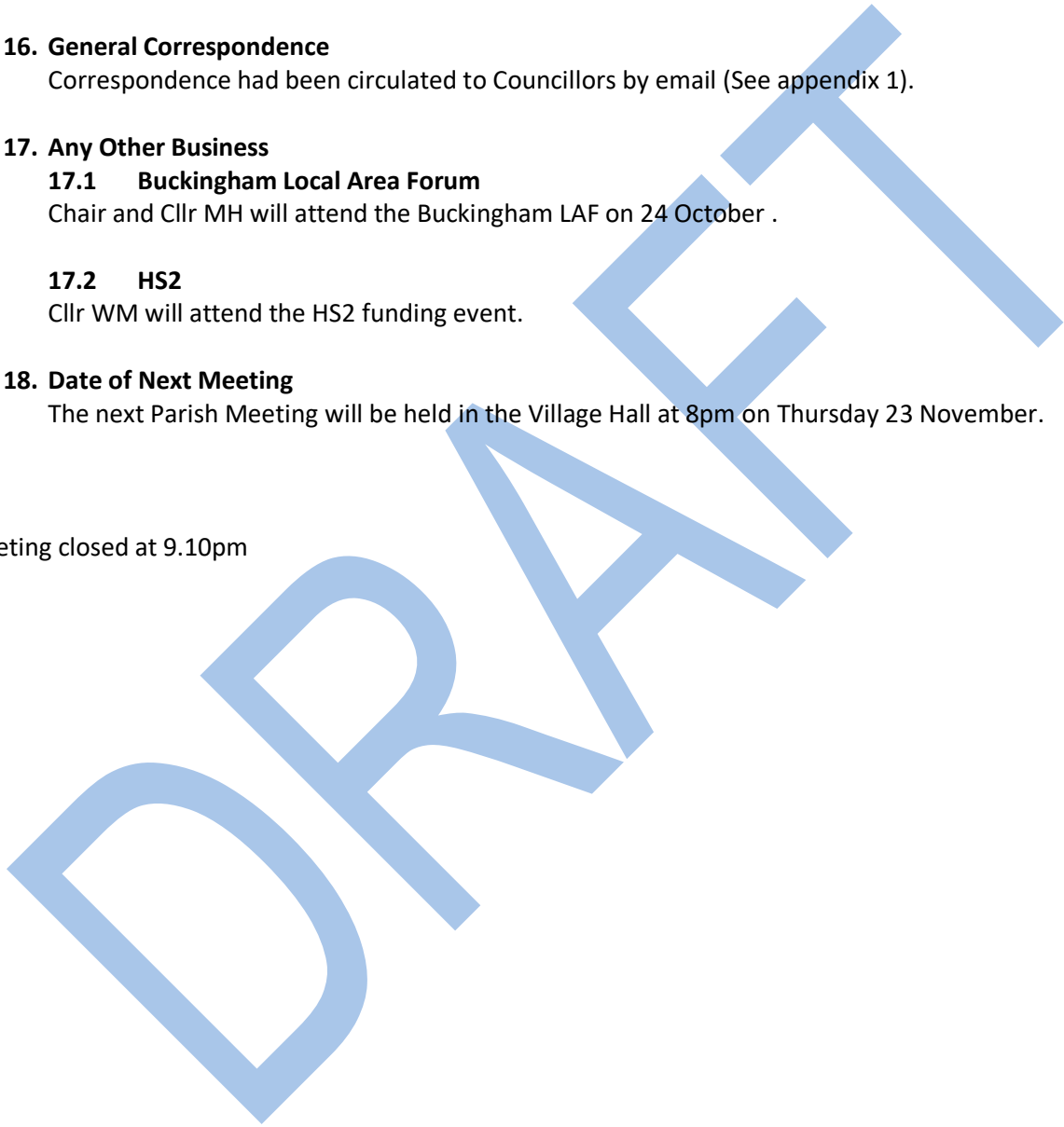
17.2 HS2

Cllr WM will attend the HS2 funding event.

18. Date of Next Meeting

The next Parish Meeting will be held in the Village Hall at 8pm on Thursday 23 November.

Meeting closed at 9.10pm



APPENDIX 1

General Correspondence Received

	AVDC	From	Subject
i.	25 Sept	Parks & Green Infrastructure Officer	S106 - Planning application 15/03371/APP
ii.	21 Sept	Parish Liaison Officer's	Parish Liaison Officers
iii.	15 Sept	Senior Communications and Marketing Officer	Vale of Aylesbury Local Plan (VALP) has been published on the AVDC website
iv.	9 Sept	Planning	17/02441/ALB Status: Listed Building Consent
v.	24 Aug	Planning	17/02469/ALB Status: Listed Building Consent
vi.	9 Aug	Planning	17/01213/APP Status: Approved
vii.	1 Aug		Alterations to the electoral register

	BCC	From	Subject
i.	14 Sept	Highways Development Management Team Leader	BCC Highways East West Rail Position Statement
ii.	19 Aug	Area Manager (North), Community Engagement and Development Team Communities, Health and Adult Social Care	Buckingham Local Area Forum Update
iii.	2 Aug	Head of Strategic Planning & Infrastructure	Notification of Buckinghamshire Minerals and Waste Local Plan: Draft Plan for Consultation

	Association of Local Councils	From	Subject
i.	25 Sept	Sec B MK ALC	B&MKALC Weekly Update w/c 25/9/17
ii.	22 Sept		B&MK ALC Annual General Meeting 2017
iii.	4 Sept		Bucks & Milton Keynes Association of Local Councils Update

	Other	From	Subject
i.	19 Sept	James Davies Neighbourhood Inspector	Information about funded PCSOs
ii.	14 Sept	ICO	Data Protection registration - Renewal confirmation ICO:00044904881
iii.	24 Jul	Administrator to the Best Kept Village Competition	Results Best Kept Village competition