

EAST CLAYDON PARISH COUNCIL

**Minutes of the meeting of East Claydon Parish Council
Held in East Claydon Village Hall
At 8pm on Thursday 18 January 2018**

Those Present: Councillors Peter Wright (Chair), Clive Preston (CP), Martin Paul (MP), Gary Baldwin (GB), Martin Hughes (MH) and Wayne Marks (WM)

Also present: District Councillor John Chilvers, Carole Jackman (Clerk), 2 members of the public

OPEN FORUM: Nothing was raised.

Action

1. **Apologies:** CC Angela Macpherson, and Cllr Paul Lupton.

2. **Declarations of Interest:** None.

3. **Minutes of the Meeting held on Thursday 23 November 2017**

The minutes of the meeting held on Thursday 23 November 2017 were approved by those present and signed by the Chairman as a true record.

4. **Matters Arising:**

4.1 **Music in Quiet Places**

Cllr MP reported that Music in Quiet Places would be held in St Mary's Church on Saturday 5 May 2018. The charge would be £10 per head.

5. **Planning**

5.1 **Applications**

18/00067/APP: Conversion of existing outbuildings and re-construction of a barn to create a two bedroom house.

Monkomb Dairy, Winslow Road, MK18 2LF.

Councillors raised no objection to this application.

Action: Clerk to inform AVDC.

Clerk

5.2 **AVDC Approved Applications**

15/A3371/DIS: Submission of details pursuant to condition 2 – samples/details of the materials proposed to be used on the external surfaces of the development have been submitted; condition 3 – drives; condition 4 – details of both hard and soft landscape works; condition 7 – details of the proposed slab levels of the building(s); condition 8 – details of the proposed means of disposal of foul and surface water drainage; condition 10 – programme of archaeological work, following planning approval ref: 15/03371/app|cr||cr||cr|

New Farm, 2 St Marys Road, MK18 2NA.

17/00610/APP: Demolition of two former farm buildings and erection of four dwellings, New Farm, 2 St Marys Road, MK18 1NA.

5.2 **S106**

The S106 contribution from planning application 17/00610/APP should now be available.

Action: Clerk to contact Joe Houston, AVDC, to set in motion the application for the S106 funds from this development

Clerk

6. **Playground**

Nothing to report.

7. Village Speed Watch

Sentinel Camera: Cllr WM informed Council that Twyford was now unable to make a contribution towards the purchase of a Sentinel Camera. Steeple Claydon was still keen to join with East Claydon to purchase a camera and had agreed to increase its contribution by £500 to £1500. Councillors agreed to increase East Claydon's contribution by the same amount.

Action: Cllr WM to follow up.

Cllr WM

8. Roads and Pathways

Grass encroachment \ gully clearance \ grass cutting

It was agreed to go ahead with path spraying and gutter cleaning in the spring. It also was agreed that Cllr WM would take over grass cutting (devolved services) responsibilities from Cllr CP who will pass on RTM's details to Cllr WM who will introduce himself to RMT.

Action: Cllr CP to pass RTM's details onto Cllr WM who will contact RTM

Cllrs CP and WM

Flooding by the Emerald was noted.

Action: Clerk to contact TfB to investigate

Clerk

A pot hole on the Granborough Road was reported.

Action: Clerk to report to TfB

Clerk

9. Grass / Tree / Hedge cutting

Grass Cutting Contract

This will be discussed at the next Parish Council meeting.

10. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC)

10.1 BCC|AVDC Streamlining Local Government

DC Chilvers reported that there were no updates although it was thought that Bucks is now second on the Secretary of State's list for a decision.

10.2 Draft Vale of Aylesbury Plan

DC Chilvers reported that the consultation period had ended and that it was hoped that the Plan would be sent to the Government in March and be in place by the end of the year.

10.3 Council Tax:

Cllr Chilvers reported that AVDC proposed to increase the Band D Council tax. He also reported that BCC plans an inflationary increase of 3% and 3% for social care. The adult social care and children's services, which are part of BCC's statutory duty to care for the most vulnerable in the community, represent circa 65% of the total county spend.

10.4 East West Express Way

In response to a question, DC Chilvers stated that the government is holding 'closed' consultations and that he thought the preferred route was along the railway line. It was unclear what pressure could be put on the Government to make sure that the route did not affect local communities but he was happy to help with any lobbying.

11. Finance and Accounts

11.1 Finance Report: Clerk presented the finance report which was approved by Council. The following payments and receipts were noted:

RECEIPTS AND PAYMENTS SINCE MEETING ON 23 NOVEMBER 2017

| Date | Supplier | Ref. | Receipt | Payment | Comments |
|------------|-----------------|------|-----------|---------|--|
| 27/12/2017 | HMRC | | £1,153.53 | | VAT refund |
| 14/01/2018 | RTM | 141 | | £379.99 | Inv 1141: devolved services grass cutting |
| 14/01/2018 | Hags Smp Ltd | 142 | | £681.60 | Inv 054805: Playground equipment (for repairs) |
| 14/01/2018 | E.on | 143 | | £10.61 | Inv H154A4AC51: Street lighting 1 Oct-31 Dec 2017 |
| 18/01/2018 | RTM | 144 | | £379.99 | Inv 1168: devolved grass cutting |
| 18/01/2018 | AVDC | 145 | | £414.00 | Inv 322060: Dog waste service Apr 17 - Mar 18 |
| 18/01/2018 | E.on | 146 | | £43.20 | Inv 080280: Street light maintenance year end 2017 |
| 18/01/2018 | To be confirmed | 147 | | £270.00 | Replacement battery AED |
| 18/01/2018 | C Jackman | | | £461.54 | Clerk salary Oct-Dec 17 |
| 18/01/2018 | HMRC | | | £115.20 | Clerk PAYE Oct-Dec 17 |
| 18/01/2018 | C Jackman | | | £93.35 | Clerk stationery\post\trg\SLCC membership |

It was noted that £15,000 is available to spend on the village hall and that there will be approximately one year's precept in hand to carry over to the next financial year.

12. Village Hall redevelopment

Cllr GB reported that he recently had a meeting with the School and the Mushroom Club and that the school is still raising money to fund an additional classroom and car parking. It was noted that they plan to build their own hall when the classroom and car parking have been completed. Cllr GB stated that the village hall would be able to raise sufficient funds to 'keep ticking over' but would have to defer to the Parish Council to look after the structure of the building.

It was noted that the toilet refurbishment is on hold. Cllr WM reported on work that was needed and that he is continuing to seek the relevant quotations. It was also noted that £1500 had recently been spent on emergency repairs of the roof.

Cllr PW reported that he had submitted the WREN grant application and that we should know the outcome of this in February. It was agreed to wait until this was known before proceeding with any work. He had submitted an application to the Heritage Lottery which had been turned down, although there was another area which may be suitable. It was noted that HS2 funding is available but parishes would stand a better chance of success if they submitted a joint application. These applications were supported by Council.

Action: Cllrs PW and WM will try to attend the next HS2 meeting.

Chair/Cllr WM

Cllr CP confirmed that not all the VAT was recoverable.

It was agreed that a 'village survey' needs to be carried. It was suggested that an appeal is made for the roof and parishioners be asked what they want/expect of their hall. It also was suggested that the questionnaire should be more wide ranging and should include the playing field.

Action: Councillors to suggest suitable questions for the questionnaire

Councillors

Extra time is to be allowed at the next meeting to prepare the questionnaire.

Cllr GB reported that that a fund raising quiz is being held at the end of March.

13. Defibrillator

Cllr MP will order replacement batteries (£225 + VAT) for the defibrillator and do the relevant testing. The process for the automatic dialling was explained.

Action: Cllr MP to order batteries

Cllr MP

14. Councillor Resignation

Following the resignation of Cllr CP who had serviced as a Councillor since 1985, Clerk had issued a vacancy notice but had not had any response. The closing date to call an election is 1 February after which Council can co-opt.

15. General Correspondence

Correspondence had been circulated to Councillors by email (See appendix 1).

16. Any Other Business**16.1 Bucks Children's centres**

In response to a question from Cllr MH, DC Chilvers stated that BCC was reducing the number of buildings used and introducing a more targeted service. It was not clear what would happen to the centre in Steeple Claydon.

16.2 Bridge at Winslow Road Power Station

It was noted that this is on the 'works order' to be repaired.

16.3 Councillor resignation

A resident present wished to extend her thanks to Cllr CP for all he had done for the village during his time as a Councillor. Cllr PW also thanked Cllr CP for all he had done, and wished him well for the future.

16.4 Litter Pick

Jenny Tilden-Walker agreed to coordinate a litter pick in the spring (date to be confirmed).

Cllr CP had the litter pickers from the previous event and DC Chilvers would ask if AVDC could collect the rubbish on completion of the pick.

17. Date of Next Meeting

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 15 February 2018.

Meeting closed at 9pm

APPENDIX 1

General Correspondence Received

| | AVDC | From | Subject |
|------|--------|---|---|
| i. | 13 Jan | Planning | Ref. No: 17/00610/APP Status: Approved |
| ii. | 10 Jan | | Alterations to the electoral register |
| iii. | 9 Jan | Parish Liaison Officer | Planning Liaison Conference at The Gateway |
| iv. | 15 Dec | Grants and Voluntary Sector Support Officer | Important information regarding parish/town endorsement of New Homes Bonus micro grants |
| v. | 6 Dec | Planning | Ref. No: 15/A3371/DIS Status: Satisfies requirements |
| vi. | 4 Dec | Parks & Green Infrastructure Officer | S106 funding - East Claydon Village Hall |

| | Association of Local Councils | From | Subject |
|-------|-------------------------------|------------|---|
| i. | 16 Jan | B & MK ALC | FW: Emergency First Aid Course - Buckingham - 6th March 2018 |
| ii. | 15 Jan | B & MK ALC | FW: TTRO Various roads Aylesbury Vale |
| iii. | 21 Dec | B & MK ALC | B&MKALC Update - Legal Briefing from NALC |
| iv. | 21 Dec | B & MK ALC | Royal Garden Party 2018 |
| v. | 18 Dec | B & MK ALC | B&MKALC Weekly Update w/c 18/12/17 |
| vi. | 8 Dec | B & MK ALC | B&MKALC Weekly Update w/c 11 December 2017 |
| vii. | 5 Dec | B & MK ALC | FW: BCC News: We've got your winter survival advice kit ready to unwrap |
| viii. | 5 Dec | B & MK ALC | Notes from Parish Liaison 29 Nov 17 |
| ix. | 5 Dec | B & MK ALC | FW: BCC News: Have your say on link road plans |
| x. | 1 Dec | B & MK ALC | B&MKALC Weekly Update w.c 4/12/17 |
| xi. | 27 Nov | B & MK ALC | FW: BCC News: 'Have your say' on Proposed Changes to the Cost of Adult Social Care Services |

| | Other | From | Subject |
|-----|--------|------|---|
| i. | 16 Jan | CIB | Coaching for leaders, #VillageHallsWeek & more January 2018 newsletter |
| ii. | 12 Dec | RTM | 2018 Grass Cutting Contract |