

EAST CLAYDON PARISH COUNCIL

Minutes of the meeting of East Claydon Parish Council Held in East Claydon Village Hall At 8pm on Thursday 23 November 2017

Those Present: Councillors Peter Wright (Chair), Clive Preston (CP), Martin Paul (MP), Gary Baldwin (GB), Martin Hughes (MH) and Wayne Marks (WM)

Also present: Carole Jackman (Clerk), 1 member of the public

OPEN FORUM: Nothing was raised.

Action

1. **Apologies:** CC Angela Macpherson, DC John Chilvers and Cllr Paul Lupton

2. **Declarations of Interest:** None.

3. **Minutes of the Meeting held on Thursday 5th October 2017**

The minutes of the meeting held on Thursday 5th October were approved by those present and signed by the Chairman as a true record.

4. **Matters Arising:**

There were no matters arising.

5. **Planning**

5.1 Applications

There were no new applications.

5.2 S106

Chair had received confirmation that the S106 application is awaiting signature from CC Angela Macpherson as she is currently on holiday.

6. **Playground**

Cllr GB had made repairs to some of the equipment at the playground. A resident had enquired if a full size goal could be installed at a cost of approximately £600; it was agreed to wait until it was known what the finances would be in the next financial year. It was noted that the playground equipment is orientated towards young people.

7. **Village Speed Watch**

Sentinel Camera: Cllr WM had received responses to his enquiries from Steeple Claydon and Twyford who were each prepared to contribute £1000 towards the cost of a sentinel camera. Cllr WM confirmed that volunteers were available and prepared to use the equipment; he also explained how the camera worked and the process for informing those who were guilty of speeding. It was also noted that permanent signage was needed to encourage speeding motorists to slow down. Councillors present voted in favour of contributing £1000 towards the cost of the camera.

Action: Cllr WM and Bill Hughes (BW) (resident present) to follow up with Twyford and Steeple Claydon Parish Councils.

Cllr WM / BW

8. **Roads and Pathways**

Grass encroachment \ gully clearance \ grass cutting

Signs had been cleaned and roadside paths cleared of weeds. Paths would be sprayed in the Spring.

The confusion / uncertainty between BCC and AVDC concerning responsibility for various jobs was noted.

9. Grass / Tree / Hedge cutting

There were no updates.

10. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC) Modernising Local Government in Buckinghamshire

There were no updates.

11. Finance and Accounts

11.1 Finance Report: Clerk presented the finance report which was approved by Council. The following payments and receipts were noted:

RECEIPTS AND PAYMENTS SINCE MEETING ON 2 OCTOBER 2017					
Date	Supplier	Ref.	Receipt	Payment	Comments
28/09/2017	AVDC		9500.00		Half yearly precept
10/10/2017	TCS Group		800.00		Contribution to VH refurbishment
14/10/2017	E.on	136		10.61	Street lighting (1 Jul to 30 Sept)
26/10/2017	George Surveys	137		900.00	Village hall survey Inv 1583 19 Oct 2017
02/11/2017	RTM	138		379.99	Inv 1101: devolved grass cutting
02/11/2017	Playdale	139		234.00	Inv 29327: 2017 RoSPA playground inspection
17/11/2017	Greenways	140		595.00	Inv GWE 1609245: VH asbestos report

11.2 2018-19 Budget / Precept

Following a review of the accounts, the 2018-19 budget was accepted and those Councillors present voted to set a precept of £19,500.

Action: Clerk to inform AVDC.

12. Village Hall redevelopment

Cllr WM confirmed that an asbestos survey had been carried out and no problems reported. He also reported that a building survey had been carried out in dry weather when no problems had been reported, but that some problems with gutters had been discovered during wet weather. He then went through what is planned and that he will continue to obtain the relevant quotes. It was noted that the only money the Village Hall had committed to so far was £25,000 for the toilets but no further development would take place until all the other work had been organised.

Actions: Cllr WM to co-ordinate and organise quotations. Chair to contact Verney Estate to get help with the guttering. **Chair / Cllr WM**

Chair confirmed that he is in the process of completing a WREN application for £100,000 and explained the application process and the WREN requirement for match funding/third party funding. It was noted that the WREN deadline for applications is 22 November.

He also stated that he is looking at funding from the Heritage Lottery. These applications were supported by Council.

Action: Chair to co-ordinate WREN / Heritage funding applications. **Chair**

It was stressed that support from the village was needed and that results from a survey could be collated on Survey Monkey.

Action: Cllr WM to make list and liaise with Councillors on the delivery of a leaflet drop. **Cllr WM**

Clerk reported that all the VAT from the building work probably was not reclaimable.

Action: Cllr CP to speak to a VAT specialist.

Cllr CP

13. Broadband

It was reported that all the snagging was now complete, although the grass seeding was not considered to have been carried out very well.

14. General Correspondence

Correspondence had been circulated to Councillors by email (See appendix 1).

15. Any Other Business

15.1 Music in Quiet Places

Cllr MP explained that Music in Quiet Places was no longer being funded by AVDC and had been taken on by an individual.

Action: Cllr MP to organise the event in East/Botolph Claydon in 2018.

Cllr MP

15.2 Defibrillator

It was noted that the emergency contact list needs to be updated. Additional volunteers were also required.

Actions: Cllr MP to test the telephone system and clerk to add to the bulletin.

Cllr MP

15.3 Pavement Parking

A problem with residents parking on the pavement had been identified, leading to those with pushchairs having to walk into the road and the kerbing being damaged.

Action: Clerk to send a draft PCSO letter to Cllr WM who will follow up with residents. Cllr WM/Clerk

15.4 Cllr C Preston: Resignation

Cllr CP announced that he would be moving from Botolph Claydon in February, creating a vacancy on the Parish Council. However, he would continue to help until a replacement was identified.

16. Date of Next Meeting

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 18 January 2018. It was agreed to increase the frequency of the Parish Council meetings and to hold them on the third Thursday of each month.

Meeting closed at 9.15pm

APPENDIX 1

General Correspondence Received

	AVDC	From	Subject
i.	21 Nov	Parks & Green Infrastructure Officer	RE: S106 funding
ii.	10 Nov	Electoral & Democratic Officer	Vale of Aylesbury Local Plan poster & information
iii.	24 Oct		Litter Bin Audit
iv.	18 Oct	Commercial and Business Strategy Sector	RE: 2018/19 Parish Tax Base Information
v.	17 Oct	Electoral & Democratic Officer	2018 Boundary Review – Revised Proposals for new Parliamentary constituency boundaries
vi.	16 Oct	Parks & Green Infrastructure Officer	RE: S106 - Planning application 15/03371/APP

	BCC	From	Subject
i.	10 Nov	CC Angela Macpherson	HS2 Woodland Fund: Letter from Paul Maynard MP to Cllr Martin Tett.pdf
ii.	8 Nov	LAF Sec	Minutes for Buckingham Local Area Forum, 24.10.17, 6.30 pm
iii.	1 Nov	Head of Customer Focus	Mobile Library Consultation 2017
iv.	18 Oct	LAF Sec	Agenda for Buckingham Local Area Forum, Tuesday 24th October 2017, 6.30 pm

	Association of Local Councils	From	Subject
i.	20 Nov	B & MK ALC	B&MKALC Weekly Update week commencing 20 Nov 2017
ii.	23 Nov	B & MK ALC	Street works presentation Wednesday 6th December - County Hall Mezzanine 2
iii.	20 Nov	B & MK ALC	B&MKALC Weekly Update week commencing 20 Nov 2017
iv.	16 Nov	B & MK ALC	Buckinghamshire Parish Liaison Meeting
v.	7 Nov	B & MK ALC	B & MKALC Weekly Update W/C 6 November
vi.	25 Oct	B & MK ALC	Vale of Aylesbury Local Plan (VALP) - forthcoming consultation
vii.	24 Oct	B & MK ALC	RE: B & MK ALC Weekly Update 23/10/17
viii.	24 Oct	B & MK ALC	B&MKALC Training 2018 Announcement
ix.	23 Oct	B & MK ALC	B & MK ALC Weekly Update 23/10/17
x.	20	B & MK ALC	Parish Liaison Notes
xi.	19 Oct	B & MK ALC	FW: BCC News: County says: help us plan budget priorities for next year
xii.	16 Oct	B & MK ALC	B&MKALC Weekly Update w/c 9 October 2017
xiii.	12 Oct	B & MK ALC	BCC News: Have your say on Household Recycling Centres

	Other	From	Subject
i.	23 Nov	WREN	CF-1045 - East Claydon Village Hall Repair & Refurbishment
ii.	22 Nov	WREN	Re: Grant Application Submission
iii.	21 Nov	East Claydon School	Support letter – WREN grant
iv.	21 Nov	Heritage Lottery	Ack. Of application
v.	17 Nov	Smaller Authorities' Audit Appointments	Notification of external auditor appointments for the 2017-18 financial year
vi.	4 Nov	Robert Secret	Music in Quiet Places
vii.	23 Oct		Meeting regarding HS2 funds available for local communities
viii.	20 Oct	Thames Valley Police	SPEEDING COMPLAINT BOLTOLPH CLAYDON