

**EAST CLAYDON PARISH COUNCIL**

**Minutes of the meeting of East Claydon Parish Council  
Held in East Claydon Village Hall  
At 8pm on Thursday 15 February 2018**

**Those Present:** Councillors Peter Wright (Chair), Martin Paul (MP), Paul Lupton (PL) Gary Baldwin (GB), Martin Hughes (MH) and Wayne Marks (WM)

**Also present:** Carole Jackman (Clerk) and 6 members of the public

**OPEN FORUM:** Nothing was raised.

**Action**

1. **Apologies:** CC Angela Macpherson.

2. **Declarations of Interest:** None.

3. **Minutes of the Meeting held on Thursday 18 January 2018**

The minutes of the meeting held on Thursday 18 January 2018 were approved by those Councillors present and signed by the Chairman as a true record.

4. **Matters Arising:**

4.1 **Music in Quiet Places**

Cllr MP confirmed that everything was in place for Music in Quiet Places.

4.2 **Defibrillator**

Cllr MP confirmed that the new batteries had been fitted to the defibrillator.

4.3 **Emergency Telephone System**

Cllr MP explained how the Emergency Telephone System worked and that 3 more volunteers were needed as some were moving away from the area. Cllrs GB and MH volunteered to be added to the list

**Action: Cllr PL to publicise and inform any volunteers to contact Cllr MP.**

**Cllr PL**

5. **Planning**

5.1 **Applications**

**18/00294/APP:** Change of use of agricultural land to residential garden land – 2 St Marys Road, East Claydon.

Councillors raised no objection to this application.

**18/00381/APP:** First floor side extension and two storey rear extension and ground floor rear extension (Retrospective) – 3 Emerald Close, East Claydon

Councillors raised no objection to this application

**Action: Clerk to inform AVDC.**

**Clerk**

5.2 **S106**

The Sports and Leisure Contribution of £16,911 from Planning Application 17/00610/APP had been confirmed by AVDC.

6. **Playground**

Cllr GB confirmed that currently there are no maintenance issues and that he inspects the equipment on a weekly basis.

**Action: Clerk to send Cllr GB details of a company for the annual RoSPA inspection**

## 7. Village Speed Watch

**Sentinel Camera:** Cllr WM informed Council that Steeple Claydon had now withdrawn its financial support for the purchase of a Sentinel Camera.

It was agreed not to go down the route of requesting 15 like-minded residents to contribute £100 each to make up this shortfall of £1500.

It was unanimously agreed to buy the sentinel camera from Parish Council reserves and then to seek additional funding from other sources

**Action: Cllr WM to follow up. Clerk to ask CC AM if any funding would be available from her discretionary fund.**

Cllr WM / Clerk

It was noted that there were plenty of volunteers to operate the camera.

## 8. Roads and Pathways

### 8.1 Verney Farm Place

Cllr MH had visited a resident in Verney Farm Place who was concerned about the difficulty of exiting the Close onto Sandhill Road. Cllr MH reported that this junction is extremely dangerous. However, it was unclear what could be done as Cllr PW had been in touch Transport for Bucks for help but had received none. The Parish Council is also most concerned that when the additional traffic is created by turning left into Sandhill Road will increase when the Winslow road is closed.

**Action: Clerk to escalate this to CC AM and District Councillor John Chilvers stating that the Council is extremely concerned someone might be killed if nothing is not done.**

Clerk

### 8.2 Pot Holes

Although a dangerous pot hole on Granborough Road had been reported to TfB, this still had not been repaired. A pot hole on Sandhill Road was added to the list.

**Action: Clerk to follow up with TfB**

Clerk

### 8.3 Path Clearance

It was agreed that the path clearance should be carried out by volunteers during the litter pick.

**Action: Cllr WM to investigate the use of a vehicle to dispose of the material from the path clearance.**

Cllr WM

## 9. Grass / Tree / Hedge cutting

### Grass Cutting Contract

Cllr WM had discussed the grass cutting contract with RTM. It was agreed to go ahead for another year with the RTM contract but to delete the additional path clearance work.

**Action: Clerk to confirm with RTM**

Clerk

## 10. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC)

### 10.1 BCC|AVDC Streamlining Local Government

Nothing to report.

## 11. Finance and Accounts

**11.1 Finance Report:** Clerk presented the finance report which was approved by Council. The following payments and receipts were noted:

RECEIPTS AND PAYMENTS SINCE MEETING ON 18 JANUARY 2018					
Date	Supplier	Ref.	Receipt	Payment	Comments
01/02/2018	RTM	152		379.99	Inv 1193: devolved services grass cutting

### 11.2 Appointment of Internal Auditor

Clerk reported that Nigel Turnbull no longer wished to act as the Council's internal auditor; it was agreed to appoint Melanie Rose.

## 12. Village Hall redevelopment

Cllr WM reported that following a roof survey it was discovered that there is a huge amount of work that needs to be carried out and that he had received various quotations ranging from £150K to £25K. He showed a sample that would be use for the £25K repair which Councillors thought to be acceptable. The following were also discussed:

- Village survey: type of survey \ objectives \ questions \ financial support;
- Mushroom club: There is an interest from The Mushroom Club to try and upgrade its appearance to encourage new users;
- Focus Group: to include members of groups using the village hall;
- State of the outside enclosed area \ furniture.

## 13. Councillor Resignation

Only one expression of interest had been received for the Parish Councillor vacancy. The applicant attended the meeting and was asked to send his details to Clerk.

## 14. Data Protection

Clerk will be attending a workshop at AVDC in readiness for the GDPR which will come into force in May 2018.

## 15. Litter Pick

It was agreed that the Litter pick should be held between 10am-12 noon on Sunday 18 March. All volunteers should bring their own gloves and meet at the village hall. 'Litter pickers' will be supplied. Residents presents agreed to deliver the leaflets.

**Actions: Cllr WM to coordinate, Cllr PL to produce leaflet and Cllr GB to put a notice on village Facebook page and supply signage. Clerk to collect rubbish bags from AVDC and organise collection of the rubbish from the village hall on completion of the litter pick. Cllrs WM, PL and GB \ Clerk**

## 16. Best Kept Village Competition

It was agreed to enter the Best Kept Village Competition.

**Action: Clerk to submit application**

## 17. HS2/East West Rail

It was noted that the HS2 and East West Rail projects will probably run in tandem. Although there is a guarantee in the Act of Parliament that HGV's will not use East \ Botolph Claydon, there will still be a need to monitor vehicle movement to ensure that this doesn't happen. It was noted that representatives of HS2 had attended the recent Local Area Forum.

## 18. General Correspondence

Correspondence had been circulated to Councillors by email (See appendix 1).

## 19. Any Other Business

### 19.1 Village support

A resident present thought that the Parish Council should try to encourage more support from residents and requested that a note to this effect be included in the Parish Newsletter.

### 19.2 Fund Raising

Cllr PW will attend a Fund Raising Fair on 14 March.

**19.3 Councillor resignation**

Cllr PW will speak to Clive Preston to ask him to attend the AGM.

**20. Date of Next Meeting**

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 15 March 2018.

Meeting closed at 9pm

DRAFT

## APPENDIX 1

General Correspondence Received

	AVDC	From	Subject
i.	12 Feb	Planning	Planning Application Consultation 18/00381/APP
ii.	12 Feb	Grants and Voluntary Sector Support Officer	Next New Homes Bonus Project Grant round open for Expressions of Interest
iii.	7 Feb	Parish Support	Keep Britain Tidy
iv.	6 Feb	Data Governance Officer	General Data Protection Regulations (GDPR) Conference - 28 February 2018 - The Oculus, The Gateway, Gatehouse Road, Aylesbury. HP19 8FF
v.	2 Feb	Electoral & Democratic Officer Business Strategy and Governance	Notice Of Parish Vacancy: no applicants
vi.	1 Feb	Electoral & Democratic Officer	Parish Newsletter - 1 February 2018
	1 Feb	Electoral & Democratic Officer	Alterations to the electoral register
	31 Jan	Planning	Planning Application Consultation 18/00294/APP
	23 Jan	Planning	FW: New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA - Planning Application ref: 17/00610/APP -Completion email
	15 Feb	Parish Liaison Officer	Parish Conference agenda

	BCC	From	Subject
i.	6 Feb	LAF Secretary	Supplement: Stowe Parish Council Broadband Project to the agenda for Buckingham Local Area Forum, Thursday 8th Feb 2018, 6.30 pm
ii.	31 Jan / 5 Feb		Agenda for Buckingham Local Area Forum, 8th Feb 2018, 6.30 pm
iv.	29 Jan	TfB	Enquiry Resolved - Enquiry 46053410 – Flooding Sandhill Road no issues identified
v.	26 Jan	TfB	Enquiry Resolved - Enquiry 46053409 – Pot Hole Granborough Road no issues identified
vi.	26 Jan	Customer & Communications Officer Strategy & Policy - HQ	Could you be a good neighbour?
	26 Jan	CC Angela Macpherson	Fwd: DfT Letter : HS2 CEF/BLEF Grants Announcement
	23 Jan	CC Angela Macpherson	County Councillors surgery
	14 Feb	Permit Office	Road closure East Claydon Road Winslow 05.03.18 - AV.2018.379

	Association of Local Councils	From	Subject
i.	9 Feb		BMKALC Weekly Update 12 February
ii.	8 Feb		FW: East-West Rail communication: funding projects
iii.	8 Feb		NALC releases new Briefing Notes: LO1-18, LO2-18
iv.	6 Feb		Best Kept Village Competition 2018
v.	2 Feb		B&MKALC Weekly Update 5 February 2018
vi.	26 Jan		B&MLALC Weekly update 26 Jan 2018
vii.	25 Jan	AVALC Exec Committee.	New Homes Bonus Analysis 2018-19
viii.	14 Feb		Lobby Day 20 March
ix.	16 Feb		B&MKALC Conference 19 April 2018 - Respect, Trust and Better Working Relationships

	Other	From	Subject
i.	9 Feb	CIB	Expert training: Get your organisation fit for funding
ii.	7 Feb	CIB	CIB membership, tell us your story and more... February 2018 newsletter
	25 Jan	HS2 Funds Team Groundwork UK	Announcement of the First Round of Funding - HS2 Community & Environment Fund and Business & Local Economy Fund
	14 Feb	CIB	Welcome to Community Impact Bucks membership