

EAST CLAYDON PARISH COUNCIL

**Minutes of the Annual Meeting of the Parish Council
In East Claydon Village Hall
following the Annual Parish Meeting on Thursday 17 May 2018**

Those Present: Councillors Peter Wright (Chair), Martin Paul (MP), Paul Lupton (PL), Gary Baldwin (GB), Martin Hughes (MH), Wayne Marks (WM), Colin Kitchen (CK)

Also present: CC Angela Macpherson (AM), District Councillor John Chilver (JC), Carole Jackman (Clerk) and two members of the public.

Open Forum: No issues were raised

Action

1. Apologies: None.

2. Election of Chairman

Cllr Peter Wright was nominated by Cllr MP, seconded by Cllr GB and unanimously elected as Chairman. Cllr PW then signed the Declaration of Acceptance of Office.

3. Election of Vice Chairman

Cllr Martin Paul was nominated by Cllr PW, seconded by Cllr GB and unanimously elected as Vice-Chairman.

4. Election of Committee Representatives

Cllr Martin Hughes agreed to be the Parish Council's representative on the Buckingham Local Area Forum.

5. Confirmation of Responsible Financial Officer (RFO)

Clerk was nominated by Cllr MH and seconded by Cllr GB and unanimously elected as the RFO.

6. Declarations of Interest: None.

7. Minutes of the Meeting held on Thursday 19 April 2018

The minutes of the meeting held on Thursday 19 April 2018 were approved by those present and signed by the Chairman as a true record.

8. Matters Arising: None.

9. Planning Applications

18/01622/APP: Porch and plant store extensions (retrospective)

Barn at Monkomb Farm, Winslow Road, East Claydon, Buckinghamshire MK18 2LF.

Decision: Parish Council raised no objection to this application.

Action: Clerk to inform AVDC

Clerk

10. Playground

Cllr CK had been approached by the school to ask if it could use the playing field whilst its own playing field was out of action. Permission was granted but it was suggested that Cllr CK asks who cuts the school's playing field so that the same contractor might be able to cut the playing field.

Cllr GB reported that some of the play equipment needs to be re-painted.

Action: Clerk to find out who did the painting last year

Clerk

It was suggested that it might be a good idea to get people who recently have moved into the village to become 'Friends of the Play Area'.

Action: Clerk to add to the agenda for the next meeting

Clerk

11. Village Speed Watch

It was noted that the Speed Watch co-ordinator has started the speed watch again with a hard core of volunteers. The following also were noted:

- More volunteers are needed.
- Training is given in-house.
- A report is sent to Thames Police each week.
- In one hour 147 vehicles passed the camera: 20 exceeded 36 mph and 82 were over 30 mph.
- Some of those breaking the speed limit are parents taking their children to school and the school bus.

Action: Send a letter to school highlighting that some of those who exceeded the speed limit were parents taking their children to school, and the school bus

Clerk

12. Roads / Pathways

12.1 **Potholes** continue to be an issue and it was noted that a lady had tripped and fallen. It was not clear if she could make a claim against Transport for Bucks (TfB).

12.2 Esther Turnbull had asked the Parish Council to publicise that there will be a tidy-up of the **churchyard** at 10am on 9 June.

12.3 Orchard Way pathway.

Action: Cllr GB to inspect.

Cllr GB

13. Grass / Tree / Hedge cutting

There had been some issues with grass cutting at the playground.

Action: Cllr WM to contact RTM

Cllr WM

14. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC) Modernising Local Government in Buckinghamshire

A final decision still is awaited.

15. Finance and Accounts

- a. **Finance Report:** Clerk presented the finance report which was approved by Council.
- b. **2017-18 Governance Statements:** Council confirmed the Annual Governance Statements.
- c. **2017-18 Annual Return:** Council approved the 2017-18 Annual Return, which in turn had been approved by the internal auditor.
- d. **2018-19 Budget:** It was noted that the 2018-19 budget had been approved.

16. Village Hall redevelopment

16.1 WREN

The final submissions have been made to WREN and their Agreement for signature is awaited. As soon as everything is approved, it is planned to start work in July and complete by the end of September.

16.2 AVDC Microgrant

It was noted that an £800 microgrant was received in October 2017.

16.3 New Homes Bonus

It was suggested that the possibility of applying to the New Homes Bonus funding is investigated.

17. Best Kept Village

It was noted with thanks that Cllr GB had cut back the path to the nature reserve.

18. Neighbourhood Watch

Cllr PW had spoken to a resident regarding the coordination of the neighbourhood watch team and was awaiting a response.

Action: Cllr MP to follow up

Cllr MP

19. Posts on the Green in Church Way

Cllr PW had arranged for the posts to be replaced.

20. General Correspondence

The general correspondence had been circulated to Councillors by email and is attached at appendix 1:

21. Any Other Business**21.1 Music in Quiet places**

Cllr MP reported that Music in Quiet Places had been a very successful event with 110 people attending.

21.2 Defibrillator

Cllr MH volunteered to carry out the weekly checks on the defibrillator. It was noted that the pads will need replacing in July.

21.3 Mushroom tree

It was noted that pieces are missing from the Mushroom Tree.

Action: Bill Hughes volunteered to speak to a contact to get the repairs completed.

Bill Hughes

22. Date of Next Meeting

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 13 July 2017.

Meeting closed at 9.35pm

APPENDIX 1

General Correspondence Received

| AVDC | | From | Subject |
|-------|-------------|--------------------------------|--|
| i. | 11 May | Parish Support | Consultee Access |
| ii. | 11 May | Parish Support | Littler and Dog waste |
| iii. | 8 May | Planning | Planning Application Consultation 18/01622/APP |
| iv. | 8 May | Electoral & Democratic Officer | Follow-up: Poll of All Parish Councillors on Unitary Proposals |
| v. | 30 Apr | Planning | Planning Application Consultation 18/00790/ALB & APP |
| vi. | 26 Apr | Electoral & Democratic Officer | Important Information Request – Poll of All Parish Councillors on Unitary Proposals– Please Action Immediately |
| vii. | 18 & 27 Apr | Parish Support | Planning update |
| viii. | 30 Apr | Neil Blake, Leader | AVDC unitary follow up |
| ix. | 20 Apr | Corporate Services | Remittance EFT017203 - Precept |
| x. | 18 Apr | Data Governance Officer | Update for Parish Councils |

| BCC | | From | Subject |
|------|--------|-------------------------|---|
| i. | 15 May | Head of Community Focus | Mobile Library Service in Buckinghamshire |
| ii. | 11 May | | ONE new council: Focus on devolution offer |
| iii. | 9 May | Martin Tett | The real debate - one new council or the status quo |
| iv. | 7 May | CC Angela Macpherson | Bucks County Council report |
| v. | 27 Apr | | ONE council update - focus on community hubs |

| Association of Local Councils | | From | Subject |
|-------------------------------|--------|------------|---|
| i. | 15 May | B & MK ALC | Councillors Notification under the DPA and GDPR |
| ii. | 11 May | B & MK ALC | House of Commons has accepted the DPO amendment to the Data Protection Bill |
| iii. | 4 May | B & MK ALC | Parish Liaison notes |
| iv. | 4 May | B & MK ALC | Ack of loan application |
| v. | 3 May | B & MK ALC | Legal Briefing from NALC on GDPR |
| vi. | 2 May | B & MK ALC | Small Grant Scheme - one off |
| vii. | 1 May | B & MK ALC | Legal Briefing note on Data Protection Fees |
| viii. | 27 Apr | B & MK ALC | BMKALC - Weekly Update 27/4/18 |
| ix. | 27 Apr | B & MK ALC | DPO's |
| x. | 19 Apr | B & MK ALC | NALC Updates on GDPR |

| Other | | From | Subject |
|-------|--------|--|--|
| i. | 10 May | RTM | GDRP Compliance |
| ii. | 9 May | Oxford Health | GDPR: How Oxford Health is caring for your personal data |
| iii. | 9 May | Director of External Affairs Berks, Bucks & Oxon Wildlife Trust | Oxford to Cambridge Corridor |
| iv. | 2 May | RTM | chemical application report |
| v. | 30 Apr | Thames Valley Police | Policing in the Thames Valley April 2018 - Sajid Javid announced as new Home Secretary announced... |
| vi. | 20 Apr | James Macbeth | Normal enquiry/FIO request - details of any policy your Council has on timescale in relation to your publication of draft minutes. |
| vii. | 25 Apr | WREN | WREN GRANT CF1045 East & Botolph Claydon Village Hall |
| viii. | 18 Apr | Came & Company | Came & Company Local Council Insurance - Renewal Invitation |