

EAST CLAYDON PARISH COUNCIL

**Minutes of the Meeting of the Parish Council
Held in East Claydon Village Hall
At 8pm on Thursday 21 June 2018**

Those Present: Councillors Peter Wright (Chair), Paul Lupton (PL), Gary Baldwin (GB), Martin Hughes (MH) and Colin Kitchen (CK)

Also present: Carole Jackman (Clerk) and one member of the public.

Open Forum: No issues were raised

Action

1. Apologies: Cllrs Martin Paul (MP), Wayne Marks (WM), CC Angela Macpherson, DC John Chilvers

2. Minutes of the Meeting held on Thursday 17 May 2018

The minutes of the meeting held on Thursday 17 May 2018 were approved by those present and signed by the Chairman as a true record.

3. Matters Arising: None.

4. Planning Applications

18/02013/APP | Single storey front and rear extension | 22 Sandhill Road East Claydon MK18 2LZ
Decision: Parish Council raised no objection to this application.

Action: Clerk to inform AVDC.

Clerk

5. Playground

5.1 Maintenance

The Annual RoSPA Inspection has been carried out and Cllr GB has all of the recommendations in hand.

5.2 Friends of the Play Area

It was agreed to leave this in abeyance but to keep on the agenda.

6. Village Speed Watch

The village speed watch team continues to monitor the traffic with some alarming results, one car approaching Orchard Way was registered travelling at 80mph.

More residents have volunteered to join the speedwatch team and more signs have been erected on approaches to the village.

If other villages wish to make use of the Sentinel camera it could be hired out.

It was noted that the grass obscuring the 30mph sign on the Quinton Road needs to be cut back.

It was noted that the Speedwatch Coordinator had received a thank you letter from a resident.

7. Roads / Pathways

Potholes: it was noted that part of the Granborough Road had been resurfaced.

8. Grass / Tree / Hedge cutting

Japanese Knotweed had been identified near the village hall.

Action: Cllr PL will speak to a colleague to produce a programme of work to get rid of it.

Cllr PL

9. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC) Modernising Local Government in Buckinghamshire

Cllrs A Macpherson and J Chilvers had sent their apologies and had offered to follow up anything if required. A final decision still is awaited on the Unitary proposal.

10. Finance and Accounts

- a. **Finance Report:** Clerk presented the finance report which was approved by Council.
- b. **Clerk Salary:** Council agreed to accept the NALC / SLCC recommended salary increase effective from 1 April.

11. Village Hall redevelopment

11.1 WREN

11.1.1 Confirmation of Signing WREN Agreement: With the agreement of Councillors, Chair signed the WREN Agreement

11.1.2 WREN Claims: Councillors authorised Chair and Clerk to submit claims.

11.2 Building Work

11.2.1 Outline plan and timing of refurbishment work: It was agreed that the work should start in July/August and endeavours be made to complete it before the school re-opens after the summer break.

11.2.2 Necessary movement restrictions when work is in progress: Cllr GB was monitoring the village hall bookings to ensure that there were no clashes.

11.2.3 Communication with other parties: Mushroom Club, School, Village Hall committee and hirers: Interested parties are aware that the building work is about to start. A forthcoming meeting of the Mushroom and Village Hall committee will need to finalise any outstanding requirements.

11.2.4 Council gave approval for the final orders to be forwarded to the contractors.

11.2.5 It was noted that Chair had prepared a cash flow spreadsheet.

12. HS2 / East West Rail / Oxford to Cambridge Expressway

There were no updates on the HSW / EWR / Expressway projects but it was noted that the school is looking into the HS2 funding.

13. Best Kept Village

It was noted that a decision is imminent.

14. Neighbourhood Watch

Cllr PW had spoken to a resident regarding the coordination of the neighbourhood watch team and was awaiting a response.

15. Posts on the Green in Church Way

The posts should be in place within the next 2-3 weeks.

16. Churchyard maintenance

A request had been received for the Parish Council to carry out the church yard maintenance.

Action: Chair will obtain a quote.

Chair

17. General Correspondence

The general correspondence had been circulated to Councillors by email and is attached at appendix 1:

18. Any Other Business

18.1 Mushroom Tree

Bill Hughes had spoken to a contact regarding repairs to the Mushroom Tree. Repairs costing £150 were authorised, this was for materials only as the work will be carried out by a volunteer.

Action: Bill Hughes will inform the volunteer that he may go ahead.

Bill Hughes

18.2 Local Area Forum (LAF)

It was noted that Cllr MH would not be available for the next LAF meeting

19. Date of Next Meeting

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 19 July 2017.

Meeting closed at 9.15pm



APPENDIX 1

General Correspondence Received

AVDC		From	Subject
i.	21 June	DC John Chilvers	Meeting Apologies
ii.	14 June	Planning	Planning Application Consultation 18/02013/APP
iii.	4 June	Electoral & Democratic Officer	Alterations to the electoral register
iv.	25 May	Street Cleansing & Horticulture Contracts Officer	Dog & litter bin update
v.	25 May	Planning	Ref. No: 18/01622/APP Status: Application Withdrawn
vi.	22 May	Electoral & Democratic Officer	Alterations to the electoral register
vii.	21 May	Parish Liaison Officer	Household waste collection
viii.	16 May	Grants and Voluntary Sector Support Officer	IMPORTANT CODE OF CONDUCT regarding endorsement of an New Homes Bonus applications
BCC		From	Subject
i.	19 June	Customer Projects Officer Business Improvement Team Transport for Buckinghamshire	New online transport Parish Portal
ii.	19 June	Buckingham LAF	Agenda for Buckingham Local Area Forum, Wednesday 27th June 2018, 6.30 pm
iii.	16 June	CC Angela Macpherson	Meeting apologies
iv.	7 June	Strategic Planning and Infrastructure Manager	Submission of Buckinghamshire Minerals and Waste Local Plan.
v.	6 June	Buckingham LAF	Change of date and location for meeting 12/09/2018, 18:30, Buckingham Local Area Forum
	5 June	Public Transport Team Transport, Economy and Environment	Council-supported Rural Bus Service Survey 2018
	31 May	Communications Officer Tfb	Invitation to Parishes: Explore online transport resources from Bucks County Council
	18 May		Future Bucks update - delivering on a county wide scale
Association of Local Councils		From	Subject
i.	18 June		Registration and payment of Data Protection Fees
ii.	15 June		BCC News: Weekly roadworks update and courses currently scheduled for the rest of the year
iii.	11 June		TTRO County Show
iv.	11 June		BCC News: Road works for the week ahead
v.	5 June		BMKALC - Courses
vi.	4 June		BCC News: Roadworks next week
vii.	29 May		BMKALC L07-18 -The Data Protection Act 2018
viii.	17 May		BMKALC Update
Other		From	Subject
i.	21 June	HS2 Funds Team Groundwork UK	Announcement of Funding - HS2 Community & Environment Fund and Business & Local Economy Fund
ii.	13 June	Marketing and Communications Manager Leap, The Bucks & MK Sport and Activity Partnership	Bucks & MK Sport Awards 2018 - Thanking the people who make sport happen
iii.	7 June	Came & Company Local Council Insurance	Confirmation of insurance renewal
iv.	31 May	Historic Buildings Trust	Trustees of the Buckinghamshire Historic Buildings Trust at their meeting last week agreed to offer a grant of £2,000 towards the Village Hall works
v.	30 May	Playsafety	2018 Playground Inspection Report
vi.	23 May	Came & Co	Sentinel camera is included within the Street Furniture insurance
vii.	21 May	EWR Alliance	East West Rail, Western Section, Phase 2 Notification for land referencing