

**EAST CLAYDON PARISH COUNCIL**

**Minutes of a meeting of Parish Councillors via a conference call**

**At 8.10pm on Thursday 16 April 2020**

(In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) come in to force on 4 April 2020)

**Councillors Present:** Peter Wright (Chair), Gary Baldwin (BW), Martin Paul (MP), Gareth Williams (GW) Colin Kitchen (CK), Chris Utley (CU), Martin Hughes (MH)

**Also present:** Carole Jackman (Clerk)

1. **Apologies:** None.
2. **Members Interests:** None declared.
3. **Minutes of the Meeting held on 19 March**  
The minutes of the meeting held on 19 March 2020 were agreed by those present and will be signed by the Chairman at the next ‘proper’ meeting.
4. **Matters Arising:** None.
5. **Planning**
  - 5.1 **Planning (see appendix 1)**  
**Planning Applications**  
**20/01092/ALB:** 23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP  
Replace existing stairs, new access into living room, create double fronted fireplace, new side porch, garage conversion with new glass link and roof glazing. (Amendment to 18/00790/ALB)  
**Decision:** No objection.
  - 5.2 **Planning Appeals**  
19/02398/APP New Farm Barn, St Marys Road  
Planning Appeal Ref: APP/JO405/W/20/3246996  
It was noted that an objection had been forwarded to the Planning Inspector highlighting the lack of a Highways report.
  - 5.3 **School Car Park**  
No updates were available.  
**Action: Clerk to check status of applications and submissions to the HS2 Road Safety Fund for funding of the car park.**
6. **Finance and Accounts**
  - 6.1 **Accounts**  
Clerk had circulated the accounts prior to the meeting (see appendix 2).
  - 6.2 **Annual Return**  
It was noted that the deadline for approval of the accounts had been extended to 31 August 2020.
  - 6.3 **Insurance**  
Councillors confirmed that the Parish Council does not organise any events.  
**Action: Clerk to follow up with Came & Company.**

#### 6.4 Village Hall Roof

It was agreed that if the WREN grant is not approved, the funding would come from S106 and reserve monies.

**Action: Chair to circulate to Councillors the quote for the roof repairs.**

#### 6.4 S106 funds from Planning Application 19/02398/APP

It was agreed that if planning application 19/02398/APP is approved, S106 funds generated should go towards the village hall and/or the play area.

**Action: Clerk to inform Buckinghamshire Council.**

#### 7. Church Roof

There were no updates.

#### 8. Clock

The refurbishment of the clock had been completed at a cost of £2,400.

**Action: Cllr CK to check that the clock now is working properly.**

#### 9. Litter Pick

The rubbish from the litter pick had been collected from the village hall car park by Buckinghamshire Council.

#### 10. Coronavirus Issues Update

Cllr CB had set up a WhatsApp group which seemed to be working satisfactorily.

**Action: Clerk and Cllr GB to liaise on a recent request from Steeple Claydon Patient Services.**

It was not known what services were working and what were not working at Buckinghamshire Council.

#### 11. General Correspondence

All relevant email correspondence had been forwarded to Councillors.

#### 12. Any Other Business

##### 12.1 Mushroom Tree

Cllr GW reported that a tree specialist had advised that the dead sections of the tree should be cut out and that, even if the tree dies, it should be there for another 100 years.

#### 13. Date of Next meeting

The next meeting will be held at 7.30 on Thursday 21 May 2020. It was noted that the Annual Parish Meeting will not be held this year.

Chair closed the meeting at 21.04.

Appendix 1

2019-20 Planning Applications

Reference	Address	Status
19/00263/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
19/00396/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/00514/APP	Monkomb Dairy Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Withdrawn/Not Proceeded With
19/01591/ALB	Willow Cottage 44 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
19/01691/APP	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Approved
19/01692/ALB	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
19/02311/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/02398/APP	New Farm Barn St Marys Road East Claydon Buckinghamshire MK18 2NA	Awaiting decision
19/02520/APP	Plot D New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Awaiting decision
19/02920/APP	Midway House 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Awaiting decision
19/02921/APP	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Awaiting decision
19/02930/APP	St Marys Church Church Way East Claydon Buckinghamshire MK18 2NB	Approved
19/03005/APP	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/03394/ALB	Midway House 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/03582/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/04073/COUAR	Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Approved
19/04437/APP	33 Weir Lane Botolph Claydon Buckinghamshire MK18 2NF	Awaiting decision
20/00003/APP	29 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/00271/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision
20/00401/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
20/00613/APP	4 Emerald Close East Claydon Buckinghamshire MK18 2NL	Approved
20/00677/APP	2 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Approved
20/00694/APP	20 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Approved
20/00750/APP	2 Church Way East Claydon Buckinghamshire MK18 2NB	Awaiting decision
20/01092/ALB	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
06/04/2020	G Baldwin	1	11.41		Refreshments for litter pick
06/04/2020	RTM	2	389.49		Inv 2190: Devolved services grass cutting
06/04/2020	BMKALC	3	75.21		2020 subscriptions
07/04/2020	Bucks Council			£1,672.00	Devolved Services
15/04/2020	J D Bigsby	4	880.00		Clock Tower painting
15/04/2020	Corkett Scaffolding Ltd	5	900.00		Inv 19/219: Clock tower scaffolding
15/04/2020	E.on	6	14.72		Inv H18533EAF9: Street lighting 1 Jan - 31 March 2020