

EAST CLAYDON PARISH COUNCIL

**Minutes of a meeting of Parish Councillors via a conference call
At 8.05 pm on Thursday 18 June 2020**

(In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come into force on 4 April 2020)

Councillors Present: Peter Wright (Chair), Gary Baldwin (BW), Martin Paul (MP), Gareth Williams (GW) Colin Kitchen (CK), Chris Utley (CU), Martin Hughes (MH)

Also present: John Chilver (County Councillor), Carole Jackman (Clerk) and one member of the public

OPEN FORUM: Chair welcomed a Parish resident who wished to follow up on their correspondence to the Parish Council regarding the Parish Council minutes for the meeting of 18th April 2019. At paragraph 5.2.1 there is reference to a complaint about the removal of a hedge at the New Farm Development which was forwarded to AVDC. The minutes record that AVDC's response only referred to the trees with TPOs and not the hedge and the Chair indicated a follow up with AVDC.

The resident enquired whether there was any further correspondence and/or further information provided by AVDC on this matter arising from the follow up?

Chair explained the Parish Council's position and decided to write to the developer to request that the hedge be reinstated.

Action: Chair to write to developer.

1. **Apologies:** None.
2. **Members Interests:** None declared.
3. **Minutes of the Meeting held on 21 May 2020**
The minutes of the meeting held on 21 May 2020 were agreed by those present and will be signed by the Chairman at the next 'proper' meeting.

4. **Matters Arising:** None.

5. **Planning (Appendix 1: 2019/20 applications and decisions)**

5.1 **Applications**

FUL/0020/20: Erection of standalone, single storey modular building with two link corridors and associated works. East Claydon School, St Marys Road, East Claydon.

Chair had received an acknowledgement from the Oxford Diocese Director of Education to his letter of 7 June but had not received a reply from the Buckinghamshire Council's Cabinet Member for Education.

Action: CC Chilver agreed to chase a response

Chair also had spoken to the Oxford Diocese surveyor who had informed him that:

- Another newt survey is required.
- They are resolving the drainage issues.
- Alterations to the staff car park have been made.

5.2 **Planning Appeals**

19/02398/APP New Farm Barn, St Marys Road: Planning Appeal Ref: APP/JO405/W/20/3246996

No updates were available.

Action: Councillors to monitor the situation.

5.3 School Car Park

No updates were available.

5.4 Bucks Council's Planning Policy

Chair expressed concern that the recent document "Parish and Town council's involvement in Planning Applications" impacted significantly on the power and authority that a local Parish Council has to influence any planning decision which may have significant local issues or residents' concerns. Under the new rules it appears that the PC now must request their local Councillor to "call in the decision".

CC Chilver confirmed that he would forward on to the planners automatically and without comment. It was noted that the Cabinet Member for Planning and Enforcement, Cllr Warren Whyte was reviewing the current arrangements.

6. Finance and Accounts

6.1 Accounts

Clerk had circulated the accounts prior to the meeting (see appendix 2).

6.2 Account Signatories

It was noted that Cllr Williams is a cheque signatory but was having problems signing up to the on-line banking. Cllr Utley was in the process of completing the relevant forms.

7. Village Hall

7.1 Roofing contract

The scaffold is to be erected on the 19th June. It was noted that if the WREN grant is not approved, the S106 grant would cover the cost.

Action: Chair and Cllr Baldwin to meet with the contractors to ensure that the scaffolding is erected in the correct location.

7.2 Village Hall opening

It was noted that there is no planned date for the village hall to open following the COVID-19 lockdown.

7.3 Mushroom

The Mushroom was looking to open in early July. Cllr Baldwin reported that the Mushroom was looking good following some improvement work.

8. Church Roof

There were no updates.

Action: Cllr GW agreed to get an update for the next meeting.

9. Clock

Cllr Kitchen reported that it was now possible to open the door but, due to personal circumstances, he had not been able to wind up the clock.

Action: Chair and Cllr GB will wind up the clock.

10. Coronavirus Issues Update

Cllr GB reported that a recent request had been resolved.

11. Mushroom Tree

Clerk had contacted the Verney Estate to ask for help with the maintenance of the tree but had been advised that previously the Parish Council had been responsible for any maintenance. It was noted that a plaque on the tree referred to the Verney Estate.

Action: Cllr GB will speak to Big Trees for further advice and a quote for maintenance work.

12. General Correspondence

All relevant email correspondence had been forwarded to Councillors.

13. Any Other Business

13.1 Knotweed

Buckinghamshire Council had accepted responsibility to remove the knotweed between the village hall and the school.

13.2 Village Magazine

It was noted that more input from the Parish Council / Village Hall is needed for the parish magazine.

13.3 Parish Council website

It was noted that The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 requires public sector bodies, which includes local councils, to ensure reasonable adjustments are made to websites so they are accessible to people with various disabilities.

From 23 September 2020 all local council websites will have to comply with those regulations.

Action: Chair and Cllr GB will speak to the Parish Council's website manager to ensure compliance, including the uploading of council minutes and agenda. Clerk and Cllr GW will investigate the possibility of setting up a separate website which does comply if the current one is unable to.

13.4 Play Area

Councillors agreed to Cllr GB's request to erect a football goal and net at the play area.

Action: Cllr GB to get costs.

13.5 Parish Council minutes

Councillors agreed to a request from a resident to put the parish council minutes on the parish notice board.

Action: Clerk to put the minutes onto the notice board.

13.6 HS2 Public Meeting

It was noted that 'Extinction Rebellion' would be attending an HS2 protest meeting in Steeple Claydon on the evening of Tuesday 23 June. Cllr MP indicated that he might attend this meeting.

13.7 Footpath Clearance

It was agreed that RTM should be asked to quote for clearing the footpath from the Mushroom Tree to the end of the footpath just past the village hall.

Action: Clerk to ask RTM for a quote

14. Date of Next meeting

The next meeting will be held at 8pm on Thursday 16 July 2020.

Chair closed the meeting at 21.05.

Appendix 1

2019-20 Planning Applications

Reference	Address	Status
19/00263/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
19/00396/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/00514/APP	Monkomb Dairy Monkomb Farm Winslow Road East Claydon MK18 2LF	Withdrawn/Not Proceeded With
19/01591/ALB	Willow Cottage 44 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
19/01691/APP	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Approved
19/01692/ALB	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
19/02311/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/02398/APP	New Farm Barn St Marys Road East Claydon Buckinghamshire MK18 2NA	Appeal lodged
19/02520/APP	Plot D New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/02920/APP	Midway House 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/02921/APP	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/02930/APP	St Marys Church Church Way East Claydon Buckinghamshire MK18 2NB	Approved
19/03005/APP	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/03394/ALB	Midway House 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/03582/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/04073/COUAR	Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Approved
19/04437/APP	33 Weir Lane Botolph Claydon Buckinghamshire MK18 2NF	Approved
20/00003/APP	29 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/00271/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
20/00401/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
20/00613/APP	4 Emerald Close East Claydon Buckinghamshire MK18 2NL	Approved
20/00677/APP	2 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Approved
20/00694/APP	20 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Approved
20/00750/APP	2 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
20/01092/ALB	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Consent Granted
20/01252/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon MK18 2LR	Awaiting decision
20/01293/APP	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/01388/APP	6 Church Way East Claydon Buckinghamshire MK18 2NB	Awaiting decision
20/01590/ALB	Melody Cottage 1-3 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
28/05/2020	Community Heartbeat	14	120.00		Inv 5999: Village telephone system
28/05/2020	Stretton Services	15	45.00		Inv 1361: Standard Hosting 7 June to 6 September 2020
28/05/2020	Stretton Services	16	18.00		Inv 1362: Dedicated IP address 8 June to 7 Sept 2020
16/06/2020	RTM	17	389.49		Inv 2274: Devolved services grass cutting
16/06/2020	C A Jackman	18	508.05		Clerk salary 1 April to 30 June 2020
16/06/2020	HMRC	19	127.00		Clerk PAYE April to June 2020