

EAST CLAYDON PARISH COUNCIL

**Minutes of a meeting of Parish Councillors via a conference call
At 8 pm on Thursday 17 September 2020**

(In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) come into force on 4 April 2020)

Councillors Present: Peter Wright (Chair), Gary Baldwin (BW), Gareth Williams (GW) Colin Kitchen (CK), Martin Hughes (MH) and Cllr C Utley (CT)

Also present: Carole Jackman (Clerk)

1. **Apologies:** Martin Paul (MP)
2. **Members Interests:** None declared.
3. **Minutes of the Meeting held on 20 August 2020**
The minutes of the meeting held on 20 August 2020 were agreed by those present and will be signed by the Chairman at the next ‘proper’ meeting.
4. **Matters Arising:** None.
5. **Planning (Appendix 1: 2019/20 applications and decisions)**
 - 5.1 **Applications**
There were no new planning applications to consider.
 - 5.2 **School Car Park**
Chair and Cllr GB had met the new headmaster who is keen for a car park, but it was noted that money still is not available and there were no further updates.
Action: Clerk to keep car park on the agenda
It was noted that there is a one way system (entry by the Mushroom and exit via the staff car park) for parents dropping off children which is still considered to be dangerous as cars are being parked very close to the entrance and exit. It was noted that even if zig-zag lines were painted onto the road outside the school, these have no legal power.
 - 5.3 **New Classroom**
No updates were available on the new classroom. The offer of the Snooker Room at the village hall had not been followed up by the school and would not now be possible due to COVID regulations. The school was using the main hall for PE but was not allowed in any other part of the hall.
 - 5.4 **Hinton Hedge**
Cllr GB had met a nearby resident who is still unhappy about the type of hedge that is planned but had not suggested an alternative.
6. **Finance and Accounts**
 - 6.1 **Accounts**
Clerk had circulated the accounts prior to the meeting (see appendix 2) which were approved. It was noted that the current account balance was £44K some of which had been earmarked for the village hall and playground.
 - 6.2 **Account Signatories**
No updates were available.
 - 6.3 **National Salary Award**

Councillors agreed the National Salary Award for the Clerk.

6.4 S106

It was agreed to apply to S106 to fund the goal posts at the playground.

7. Village Hall

7.1 Roofing contract

A contract to repair the village hall porch had been placed with Adept Scaffolding.

7.2 Buckinghamshire Council Grant

It was noted that the village hall had received a £10,000 COVID grant from Buckinghamshire Council which would be spent on flooring at a cost of approximately £5-£6K. Work to the patio is being costed and a replacement for the 'lean-to' is being investigated. Cllr GW said that it would be good to get the improvement work complete, thereby making the village hall a better resource for the village.

7.3 Mushroom

There are currently no plans for the Mushroom to re-open.

7.4 Snooker Room: Long term rental

The village hall had been approached for a long term rental of the Snooker Room. Cllr GB reported that he has accepted a free legal consultation with ACRE to investigate the legal, safety and security issues involved.

7.5 Future bookings

It was noted that the current COVID-19 regulations are making it difficult to accept future bookings.

8. Playground

Cllr GB continues to monitor the playground and reported that the new goal posts should be delivered on Friday 18th September and that he had a team ready to put them together. He reported that the trees in the wood adjacent to the playground need cutting back. Cllr CK reported that he did trim some of the trees overhanging the path.

9. Roads and Pathways

9.1 'Walk-about'

Chair reported that he and Clerk had met the Local Area Technician (LAT) for a 'walk-about'. The following issues were discussed:

Subject	Action / Outcome
Layby opposite village hall. Original quote from TfB to make good - £44K.	LAT might be able to put down some planeings (in the potholes) to make the area safe.
School road markings.	LAT to investigate rules.
School car park.	A Highways Development Control issue.
Knotweed.	LAT: Although not a TfB responsibility, it is on TfB spreadsheet to remove. No longer on noxious weeds list.
Parked cars on verge by playground damaging the grassed area.	Nothing suggested to rectify the problem.
Tree overhanging the road at The Emerald.	LAT to write to owner to ask for the branches to be cut back.
Safety issue at The Triangle. Chair had written to Calvin Richardson (TfB), enclosing a map highlighting the problem with a suggested remedy of making the right hand turn from Sandhills one way.	Any work would need to be funded by the Parish Council with a possible grant from the Community Board. Any change to the layout would also need to be supported by the Casualty Reduction Scheme. LAT suggested completely blocking the right hand turn from Sandhills. This also would make is safer for those exiting Verney Farm Close. LAT to check ownership of the Verney Farm Close road regarding the repair of potholes. LAT to get map from Calvin Richardson. LAT will get the signs at The Triangle renewed.

Ownership of the hedge between the footpath and the Winslow Road on the boundary of the Hinton Close development.	LAT to check ownership of the hedge.
White Lines: <ul style="list-style-type: none"> - Winslow Road (centre of the road) - Church Way - Orchard Way - Botyl Road 	LAT response: Road is too narrow for a central white line. Lines to be re-marked and PF to confirm when work is complete.

It was noted that since the 'walk-about' the Parish Council had not had a response from the LAT. Chair reported that he is in the process of completing a Community Board funding application for a Triangle feasibility study. Cllr John Chilvers had indicated that he would support this.

9.2 Footpath clearance

Clerk had placed the order with RTM to clear the footpath from the Mushroom tree to the village hall, but it was not known when this work will be carried out.

Action: Clerk to check date with RTM

9.3 Blocked drains

It was noted that the gulleys near the pond need cleaning out.

Action: Clerk to report to Tfb.

9.4 Speeding

Chair noted that the Community Board had begun discussing availability of funding for traffic calming (bollards) through villages. Cllr GW thought that before going down this route Councillors should be aware of the large farm vehicles using the village, and the difficulties this might cause for them. However, it was noted that traffic calming might be useful on Sandhill Road and Orchard Way.

9.5 HS2

Chair reported that he had received a request from HS2 for a meeting. They have identified that for a period of about a month their access to Lawn Hill site was closed due to bridges being designated as being unsafe for HGV vehicles. He also reported that HS2 vehicles were not allowed through the village as designated by Act of Parliament. A further report following the meeting.

It was noted that it was difficult to identify whether the vehicles were HS2 as most did not have identifying marks.

10. Church Roof

Planning approval for the work to the church roof had been given and funding had been raised. It was noted that the tower was leaking but that funding was not yet available to carry out repairs to the tower. It was hoped to be able to carry out both repairs at the same time to save scaffolding costs, but this now seems to be unlikely.

11. Coronavirus Issues Update

Cllr GB reported that help is still available and had been given to those who need it.

Action: Cllr GB to send out a WhatsApp message to the volunteers to check who is still available should there be a greater need for help as winter approaches.

12. Calvert Station: Letter from Minister of State for Transport

Chair reported that he had been copied a letter from the Minister of State for Transport stating that Calvert would not be an interchange station between HS2 and EWR.

13. Mushroom Tree

Cllr GB reported that the work on the Mushroom tree would be carried out on 5 October. It was noted that the tree is dying and that the work would make it safe for a few more years.

14. Parish Council Website

Chair will speak to the website coordinator and Cllr GW will look at Buckinghamshire Council's website to see what should be put onto the PC website.

Action: Chair / Cllr GW.

15. Claydon Estate Commercial Shoots

Chair reported that a complaint had been made from the public regarding a threat from the Claydon Estate gamekeeper. As the shoot area included a public footpath popular with walkers and was not fenced or gated, Chair had spoken to the Operations Manager expressing concern about safety and good relationship with members of the public whilst shoots were in progress.

Action: It was agreed that Councillors would monitor any further complaints.

16. Community Boards

Chair had attended two Community Board on-line meetings, but it still was not clear what the aims of the Board are.

Chair noted that a good report on local crime had been presented by the local police sergeant.

17. General Correspondence

17.1 All relevant email correspondence had been forwarded to Councillors.

18. Any Other Business

18.1 Clock

Cllr CK reported that the resident who had offered to help with the repairs to the clock, pro bono, had serviced it and would work on the top tower later. Cllr CK reported that he had re-set the 'chimer' and noted that the problem with it may have been caused by a wasps nest.

Action: Cllr CK will investigate the removal of the wasps nest.

19. Date of Next meeting

The next meeting will be held at 8pm on Thursday 15th October 2020.

Chair closed the meeting at 21.17.

Appendix 1

2019-20 Planning Applications

Reference	Address	Status
18/04070/ALB	5 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
19/00263/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
19/00396/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/00514/APP	Monkomb Dairy Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Withdrawn/Not Proceeded With
19/01591/ALB	Willow Cottage 44 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
19/01691/APP	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Approved
19/01692/ALB	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted

19/02311/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/02398/APP	New Farm Barn St Marys Road East Claydon Buckinghamshire MK18 2NA	Appeal lodged Appeal Decision: Dismissed
19/02520/APP	Plot D New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/02920/APP	Midway House 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/02921/APP	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/02930/APP	St Marys Church Church Way East Claydon Buckinghamshire MK18 2NB	Approved
19/03005/APP	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Approved
19/03394/ALB	Midway House 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/03582/ALB	New Farm 2 St Marys Road East Claydon Buckinghamshire MK18 2NA	Consent Granted
19/04073/COUAR	Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Approved
19/04437/APP	33 Weir Lane Botolph Claydon Buckinghamshire MK18 2NF	Approved
20/00003/APP	29 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/00271/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
20/00401/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
20/00613/APP	4 Emerald Close East Claydon Buckinghamshire MK18 2NL	Approved
20/00677/APP	2 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Approved
20/00694/APP	20 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Approved
20/00750/APP	2 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
20/01092/ALB	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Consent Granted
20/01252/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision
20/01293/APP	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/01388/APP	6 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
20/01590/ALB	Melody Cottage 1-3 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Awaiting decision
20/03187/APP	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Awaiting decision
20/03188/ALB	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
19/08/2020	G Baldwin	28	4.99		Amazon: warning tape - repair to damaged climbing frame
08/09/2020	Bucks Council			16,249.51	s106 Planning application 17/00610 + 19/02920 New Farm, 2 St Marys Rd
19/08/2020	Mark Harrod	29	828.00		Proforma Invoice 44606: Goal post (£590) and delivery (£100)
14/09/2020	Stretton Services	30	18.00		Inv 1403: Dedicated IP address 8 Sept - 7 Dec 2020
14/09/2020	Stretton Services	31	45.00		Inv 1402: Standard Hosting Level 3 7 Sept - 6 Dec 2020
14/09/2020	RTM	32	389.49		Inv 2416: devoled services grass cutting
18/09/2020	ICO	DD	35.00		GDPR/Data Protection annual fee
30/09/2020	C Jackman/HMRC	33/34	652.50		Clerk Salary/PAYE1 July to 30 Sept