

EAST CLAYDON PARISH COUNCIL

**Minutes of the Parish Council Meeting in East Claydon Village Hall
At 8.00pm on Thursday 16 September 2021**

Councillors Present: Peter Wright (Chair), Gary Baldwin (GB), Martin Paul (MP), Gareth Williams (GW), Martin Hughes (MH) and Christopher Utley

Also present: 1 resident, and Carole Jackman (Clerk)

OPEN FORUM:

None.

1. **Apologies:**
None.
2. **Members Interests:** None declared.
3. **Minutes of the Meeting held on 15 July 2021**
The minutes of the meeting held on 15 July 2021 were agreed by those present and signed by the Chairman.
4. **Matters Arising:** None.
5. **Councillor Resignation**
Cllr Colin Kitchen had resigned, and a Vacancy Notice had been issued. If an election is not requested, the vacancy will be filled by co-option.
6. **Planning (Appendix 1: 2020/21 applications and decisions)**

21/01534/PIP | Permission in Principle - Proposed development of 5 dwellings | Land Off Hinton Close East Claydon Buckinghamshire.
No updates were available.

21/03384/APP and 21/03385/ALB | Extension to garden office and remodelling of outbuildings | Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR.
Decision: No objection.
Action: Clerk to inform Buckinghamshire Council (AVDC Area).

21/03284/APP | Temporary 7-year change of use of agricultural land for the establishment of an operator skills hub for training operatives in relation to the development of major infrastructure projects and caravan park and erection of temporary buildings
Red Furlong Farm, Twyford Road, Poundon, Buckinghamshire OC27 9BG.
Decision: Object.
Action: Clerk to draft objection letter to Buckinghamshire Council (AVDC Area).
7. **Finance and Accounts**
 - 7.1 **Accounts**
Clerk had circulated the accounts prior to the meeting (see appendix 2) and Councillors approved them.
It was noted that the AGAR (Annual Governance and Accountability Return) had been approved by the external auditor.

8. Village Hall

It was noted that:

- The Mushroom is now open, and compliments have been received on the Phase 1 refurbishments.
- The COVID 'end of lockdown' celebration was very successful, and thanks were given to the organisers.
- Cllr GB reported that there is still work to be completed inside and outside the hall.

9. Playground

Following the safety inspection, Cllr GB had carried out the immediate repairs. However, the cost of a new Cableway seat seemed extortionate so the cost of this has been added to the Community Board funding application for the painting of the play equipment.

10. School Car Park

It was noted that EWR still plan to carry out the car park work. However, it was agreed that the planning conditions should be checked before starting any work.

Chair reported that the requirements for the HS2 Safety fund seem to have changed. It was agreed that we should now ask for ancillary funding for the car park, for example lighting, bollards etc.

Action: Chair to speak to HS2 Safety Fund coordinator to clarify our requirements.

11. Roads and Pathways

Chair had carried out a "Village Walkabout" with the newly appointed Transport for Bucks Local Area Technician. The following are the items covered:

- Reviewed footpath in Orchard Way where resident had a nasty fall caused by uneven surface. Agreed that required resurfacing. Will be added to the list of works required by TfB.
- Identified a number of metal manhole and ductile iron service covers in Orchard Way which require maintenance and realigning with the road surface.
- Identified potholes in Granborough Rd on hill out of village.
- Identified that footpaths in both Orchard Way and Botyl Rd were only half the original width, caused by incursion of weeds and hedges. this requires "siding out" or clearing back to original edge to almost double the width of some of the footpaths. This should be done before the footpaths are repaired with new Tarmac surfacing.
- Noted that the school had no road markings to prevent stopping outside the school.
- identified the plan for a school drop off and car park with appropriate entrance onto St Mary's Road
- Identified need for signs for car park
- Looked at overhanging trees on BC land outside the Emerald House which require tree surgery
- Identified further potholes and surface defects on Botyl and St Marys Rd.
- looked at the safety issue linked to the triangle in East Clayton. Commented that a feasibility study quote from TfB at £5000 pounds was excessive and outside the financial constraints of the parish council.
- Asked to confirm that Verney Farm Close was a private road and not covered by TfB.
- identified the issues of flooding at the church end of the Churchway footpath.

12. Dog bins

Following a request to move the dog bin in Church Way, councillors discussed the options and dismissed the idea of siting it near the Church as that would make it unavailable to those walking

towards Sion Farm, whereas it being at the junction of the two paths means it is ideally situated for both directions.

Action: Clerk to ensure that Buckinghamshire Council have the two new bins on their emptying schedule.

13. Community Boards

No updates were available.

14. EWR/HS2

No updates were available.

15. Oxford to Cambridge Arc

Cllr CU reported that he will be attending an Oxford to Cambridge Arc briefing and would report back to the Parish Council. It also was noted that a briefing is being held at Buckinghamshire Council on 27 September.

16. Clock Tower

Smiths of Derby had carried out an inspection of the clock and submitted a quotation for repair and maintenance. A second quotation from a local clock company had been received which the Parish Council agreed to accept. It was noted that a resident is winding the clock on a daily basis.

17. Queen's Platinum Jubilee

The Claydon Estate (CE) had approached the Chairman regarding a joint event to celebrate the Queen's Platinum Jubilee. However, before a decision is made more information is required from CE. Cllr MP agreed to help but more volunteers would be needed.

Action: Cllr GW to put a flyer on Facebook and Chair to put requests for interest out to other committees.

18. Village Emergency System

Cllr GW agreed to go onto the list of volunteers.

Action: Cllr MP to carry out a trial run of the system.

19. General Correspondence

All relevant email correspondence had been forwarded to Councillors.

20. Any Other Business

20.1 Website

Chair had received a quotation to set up a new website. Following a discussion, Chair agreed to look into costs. It also was noted that Councillors should have their own Parish Council email address.

Action: Chair to look into costs for the website. Clerk to liaise with our website provider for new Councillor email addresses.

20.2 Speed Watch

Chair reported that a resident had been sent him a copy of a Thames Valley Police Community Speed Watch newsletter.

Action: Clerk to ask for East Claydon Parish Council to be added to the TWP CSW distribution list.

21. Date of Next meeting

The next meeting will be held at 8pm on Thursday 21 October 2021 in the village hall.

Chair closed the meeting at 9.20.

Appendix 1

2020-2021 Planning Applications

Reference	Address	Status
21/00039/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
21/00178/ALB	1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
21/01354/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
21/01534/PIP	Land Off Hinton Close East Claydon Buckinghamshire	Awaiting decision
21/02021/ALB	2 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Consent Granted
21/02084/APP	7 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Approved
21/03384/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision
21/03385/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
09/08/2021	RTM	22	389.49		Inv 3918: Devolved services grass cutting
09/08/2021	Oakpark Alarms	23	216.00		Inv 11419: Fire alarm maintenance
09/08/2021	G Carroll	24	249.00		Inv 3102: supply and install nest thermostat
18/01/1900	Curtis & Carder	25	518.16		Inv :687599 VH boiler service
18/08/2021	PlaySafety	26	283.20		Inv 57901: Annual RoSPA playground inspection
18/08/2021	Digby Milner	27	1,303.99		Inv 16 Aug 2021: fireworks for end of COVID lockdown celebration
22/08/2021	EC Village Hall			1,187.50	Contribution towards tend
22/08/2021	G Baldwin	28	1,425.00		UK Tents invoice 18 August 2021
23/08/2021	Bucks Council	29	84.73		Inv: 2205033375: Uncontested election in May 2021
23/08/2021	PKF Littlejohn	30	360.00		Inv SB20210588 - 2020-21 external audit
24/08/2021	Stretton Services	31	45.00		Inv 1577 : Hosting level 3 - 7 Sept to 6 Dec 2021
10/09/2021	Bucks Council			10,000.00	2nd precept payment
15/09/2021	Smiths of Derby	32	540.00		Inv 0000119956: Check clock and annual service
15/09/2021	Stretton Services	33	18.00		Inv 1578: Dedicated IP address 8 Sept - 7 Dec 2021
15/09/2021	RTM	34	389.49		Inv 2980: Devolved services grass cutting
20/09/2021	C Jackman	35	522.10		C Jackman: Clerk salary July to September 2021
20/09/2021	HMRC	36	130.40		HMRC: Clerk PAYE July to September 2021