

**EAST CLAYDON PARISH COUNCIL**

**Minutes of a meeting of Parish Councillors via a conference call  
At 7.30 pm on Thursday 15 October 2020**

(In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) come into force on 4 April 2020)

**Councillors Present:** Peter Wright (Chair), Gary Baldwin (BW), Gareth Williams (GW) Colin Kitchen (CK), Martin Hughes (MH) and Martin Paul (MP)

**Also present:** CC John Chilver and Carole Jackman (Clerk)

1. **Apologies:** Cllr Christopher Utley (CU)
2. **Members Interests:** None declared.
3. **Minutes of the Meeting held on 17 September 2020**  
The minutes of the meeting held on 17 September 2020 were agreed by those present and will be signed by the Chairman at the next ‘proper’ meeting.
4. **Matters Arising:** None.
5. **Planning (Appendix 1: 2020 applications and decisions)**
  - 5.1 **Planning Applications**  
**20/03188/ALB** | Replace existing stairs, new access into living room, create double fronted fireplace, new side porch, garage conversion with new glass link and roof glazing - amendment to 20/01092/ALB | 23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP.  
**Decision:** No objection  
**Action:** Clerk to inform Buckinghamshire Council (AVDC Area)
  - 5.2 **School Car Park**  
Chair continues to liaise with the Claydon Estate who have been asked to contact the Oxford Diocese to progress the car park. Cars continue to park on the road.
  - 5.3 **Hinton Hedge**  
There were no updates on when the hedge will be planted. The ownership of the hedge also needs to be clarified.  
**Action:** Chair to contact the developer to enquire when the hedge will be planted.  
Cllr MP to make enquiries to find out who owns the hedge and who will maintain it.
  - 5.4 **Planning Application Call In Process**  
Chair had circulated a note from Buckinghamshire Council to Councillors outlining the “call in” process. Councillors agreed that this process means that the Parish Council has no authority on planning applications and little opportunity to oppose any. Applications will be dealt with by people who know very little about the community.  
Chair reported that he had responded to the CPRE’s request to oppose the Government’s proposed planning changes by completing its online letter of opposition to Greg Smith, MP.
6. **Finance and Accounts**
  - 6.1 **Accounts**  
Clerk had circulated the accounts prior to the meeting (see appendix 2) which the meeting approved.

## 6.2 Account Signatories

No updates were available.

**Action: Cllr GW agreed to visit TSB to try to resolve the problem with his on-line application.**

## 6.3 2019-20 Annual Governance and Accountability Return (AGAR)

Clerk reported that PKF Littlejohn LLP had approved the 2019-20 AGAR.

## 7. Village Hall

Cllr GB reported that:

- He will check the oil level and get a top-up if needed.
- The hall is being used, subject to COVID regulations.
- Patio work had started and should be completed by the end of the week.
- New flooring will be installed in the next couple of weeks.
- A quote for electrical work in the snooker room had been requested. It was agreed that the Parish Council would pay for this work.
- The snooker room has not yet been let and the carpet will not be upgraded.
- It was hoped that the Claydon Estate would contribute towards the cost of the fence.  
**Action: Chair agreed to get a second quote for the fence.**
- The Mushroom Club has no plans to open.

## 8. Playground

Cllr GB reported that the new goal posts are popular and are being used.

## 9. Roads and Pathways

### 9.1 Triangle

#### 9.1.1 Feasibility Study

Chair had completed and submitted the application form for a feasibility study at the Triangle but had not received a response. CC Chilver again agreed to support the application and thought that the Community Board would forward the application to Transport for Bucks (TfB).

**Action: Chair to follow up with the Community Board co-ordinator.**

#### 9.1.2 Maintenance

It was agreed that the Triangle is looking a mess, needs tidying and the signs need cleaning. It was noted that during the recent 'walk-about' with the TfB's Local Area Technician (LAT) it had been agreed that the LAT would organise replacement of the signs. It also was agreed to get a quote from RTM to tidy the area.

**Action: Clerk to follow up with the LAT and ask RTM for a quote.**

#### 9.1.3 Knotweed

During the 'walk-about' the LAT confirmed that knotweed is no longer on the noxious weeds register but he would add the removal of it to his work schedule.

**Action: Chair and Cllr GB agreed to follow up.**

#### 9.2 Footpath clearance

Clerk had placed the order with RTM to clear the footpath from the Mushroom tree to the village hall, but it was not known when this work will be carried out.

**Action: Clerk to check date with RTM.**

## 10. Church Roof

Cllr MP reported that if it goes ahead, the Float will go around the village on Sunday 6 December. It was agreed that any funds raised would go towards the church roof repairs.

**Action: Cllr MP to liaise with the Turnbills.**

## 11. Coronavirus Issues Update

Cllr GB reported that no requests for help had been received since the previous Parish Council meeting.

**12. Mushroom Tree**

Cllr GB reported that the work on the Mushroom tree had been carried out and that it now was stable and should be “good for a few more years”.

It was noted that two dead trees had been felled but that the stumps needed to be removed.

**Action: Clerk to get a quote from RTM for the stump work.**

**Action: Chair and Cllr GB to get quotes for replacement trees.**

**13. Parish Council Website**

No updates were available.

**Action: Chair will have updates for the next meeting.**

**14. Claydon Estate Commercial Shoots**

Chair and Cllr GB continue to liaise with the Claydon Estate regarding the footpaths in the area where the shoots are taking place.

**15. Community Boards**

Chair had attended two Community Board (Buckingham and Villages area) on-line meetings, but it still was not clear what are the aims of the Board.

CC Chilver reported that more funding should be available and various sub-groups had been set up. Chair reported that he has joined the EWR/HS2 sub-group.

Cllr Chilver left the meeting at 8.30pm.

**16. EWR/HS2**

It was noted that HS2 lorries have been given permission to use Orchard Way for a month to access Shipton Lea. It was noted that there were other goods vehicles using the village, but it is not clear where these were coming from as none had identifying markings.

**Action: Chair to ask, at the Community Forum, that vehicles carry identifying markings.**

**17. Clock**

Cllr CK reported that the clock is now working and appears to be ‘synchronised’.

**18. General Correspondence**

All relevant email correspondence had been forwarded to Councillors.

**19. Any Other Business**

There was no other business.

**20. Date of Next meeting**

The next meeting will be held at 7.30pm on Thursday 19<sup>th</sup> November 2020.

Chair closed the meeting at 8.35.

**Appendix 1**

**2019-20 Planning Applications**

Reference	Address	Status
20/00003/APP	29 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/00271/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon MK18 2LR	Consent Granted
20/00401/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
20/00613/APP	4 Emerald Close East Claydon Buckinghamshire MK18 2NL	Approved
20/00677/APP	2 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Approved
20/00694/APP	20 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Approved
20/00750/APP	2 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
20/01092/ALB	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Consent Granted
20/01252/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon MK18 2LR	Awaiting decision
20/01293/APP	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Approved
20/01388/APP	6 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
20/01590/ALB	Melody Cottage 1-3 Orchard Way Botolph Claydon MK18 2NG	Awaiting decision
20/03187/APP	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Awaiting decision
20/03188/ALB	23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP	Awaiting decision

**Appendix 2**

**Payments and Receipts**

Date	Supplier	Ref.	Payment	Receipt	Comments
21/09/2020	PKF Littlejohn	35	240.00		Inv SB20200950: Limited Assurance Review FY ending 31 March 2020
28/09/2020	Adept Roofing and Scaffolding	36	2,219.09		Inv 5385: 2No porch roofs
13/10/2020	RTM	37	389.49		Inv 2473: Devolved services grass cutting
13/10/2020	E.on	38	14.89		Inv H18FF1645A: Street light elec 1 Jul to 30 Sept
29/09/2020	Bucks Council			10,000.00	Second precept payment