

**EAST CLAYDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting in East Claydon Village Hall  
At 8.00pm on Thursday 20 January 2022**

**Councillors Present:** Peter Wright (Chair), Martin Paul (MP), Gary Baldwin (GB), Gareth Williams (GW), Martin Hughes (MH) and Chris Jordan (CJ)

**Also present:** 1 resident, and Carole Jackman (Clerk)

**OPEN FORUM:**

None.

**1. Apologies:**

Cllr Christopher Utley (CU) and County Councillors Angela Macpherson and Frank Mahon

**2. Members Interests:** Cllr CJ declared an interest in item 6.

**3. Minutes of the Meeting held on 21 October 2021**

The minutes of the meeting held on 21 October 2021 were agreed by those present and signed by the Chairman. (Note: November and December meetings were cancelled due to COVID.)

**4. Matters Arising:** None.

**5. Councillor Resignation**

**5.1 Councillor Co-option**

Following the resignation of Colin Kitchen and the recommendation of the Chairman it was unanimously agreed to co-op Chris Jordan (CJ) onto the Council. It was noted that no one had responded to the vacancy notices.

Cllr CJ signed his Declaration of Office (witnessed by Clerk) and his Register of Interests.

Chair welcomed CJ and following a request from Chair introduced himself and gave some details of his background. All Councillors, Clerk and resident then gave a brief résumé of their backgrounds.

**5.2 Councillor Resignation**

Cllr Martin Paul had submitted his resignation by email and confirmed it again at the meeting. Chair thanked him for all he had done during his tenure.

**Action: Clerk to issue a vacancy notice.**

**6. Planning**

**(Appendix 1: 2021-22 applications and decisions)**

**6.1 Planning Applications**

**21/01534/PIP** | Permission in Principle - Proposed development of 5 dwellings | Land Off Hinton Close East Claydon Buckinghamshire.

It was noted that the Parish Council had not received a response from Bucks Council challenging its decision to approve this planning application.

Following the approval of this application, it was noted that the applicant is now discussing designs with an architect.

**21/04848/APP** | Change of use from agricultural to residential land (retrospective) | 2 Hinton Close East Claydon Buckinghamshire MK18 2G.

It was noted that the developer initially purchased additional land but did not change use from agricultural to garden.

**Decision: No objection**

**Action: Clerk to inform Buckinghamshire Council (AVDC Area).**

## 6.2 Brown Field Sites: Bucks Council makes 'Brown Before Green' pledge to prioritise brownfield site development

It was noted that Lacemakers was built on a Brown Field Site.

## 6.3 Buckinghamshire Council Planning consultation

It was noted that recent developments lack the necessary infrastructure.

**Action: Clerk to draft response to Buckinghamshire Council.**

## 7. Finance and Accounts

### 7.1 Accounts

Clerk had circulated the accounts prior to the meeting (see appendix 2) and Councillors approved them.

### 7.2 2022-23 Budget / Precept

The draft budget was approved and a precept of £20,600 (an increase of 0.20% on bills) was agreed.

### 7.3 Funding

The Community Board (CB) had approved the following funding:

- £2699.55 Play area refurbishment (it was noted that the CB had been advised that this may need to be carried forward to the next financial year but Council had not received a response).

**Action: Clerk to follow up with the CB.**

- £2327.30 MVAS (it was noted that an invoice had been sent to the Community Board for payment but had not received a response).

**Action: Clerk to follow up with the CB.**

- £4,855.29 St Mary's Road junction feasibility study.

It was noted that match funding would not be required for the above projects, but any future funding may need to be matched.

## 8. Village Hall

The following expenditure for the village hall was approved:

- £800 wall to protect the boiler.
- £3,145 storage shed for padded chairs.

Cllr GB reported that:

- The recent oil delivery had increased in price by £200 since April 2021. It was noted that the oil tank had only recently been installed and moving to gas was not an option.
- Rents have increased slightly.
- Financially, the village hall is 'treading water' but he was more concerned about capital projects.
- Hall hire was satisfactory.
- There were two weddings potentially planned for July.

## 9. Playground

No updates were available.

## 10. School Car Park

Chair confirmed that:

- EWR had confirmed that they will resurface the car park and provide some secure fencing around the area.
- Car park signage will be needed.
- Lighting electricity supply will be supplied by the diocese.
- Grants / ideas for the lighting (e.g., solar) need to be investigated.

**Action: Cllr GB to investigate costs.**

## 11. Roads and Pathways

### 11.1 Triangle Feasibility Study

It was noted that a grant from the Community Board for the feasibility study had been made (see above).

### 11.2 Verges and Hedges Cut back

The verge opposite the village hall would need 'tidying' once the school car park work was complete. It was suggested that EWR may help with this and that the spoil from the school car park might be used for the verge work.

11.3 It was noted that the Sandhill Road bridge was causing a problem in that it appeared to be a single carriageway.

11.4 There is no sign of the Addison Road closure opening soon.

11.5 It was noted that Bucks Council had changed its policy on 20mph but that it would require many steps to be taken to get a reduction.

11.6 Gates at the entry to the village need cleaning.

**Action: Cllr GB to contact Bucks Council to get them cleaned/replaced.**

## 12. Community Boards

(See above for results of grant applications.) It was noted that the £1.3m grant to Bucks Business First might not go ahead.

## 13. EWR/HS2

Numerous complaints had been made regarding mud on the local roads.

## 14. Clock Tower

No updates were available.

## 15. Queen's Platinum Jubilee

It was agreed that a sub-committee to organise events needs forming. The link-up with Claydon House would probably not go ahead.

A budget of £5,000 would probably be available.

**Action: Cllr GB to speak to the Village Hall Committee and Women's Institute for volunteers.**

## 16. Village Emergency System

Cllr MP confirmed that:

- the Village emergency system had been tested and was working.
- He checks the defibrillator regularly and would continue doing so after his resignation from the Parish Council.

## 17. Litter Pick

It was noted that a resident is happy to organise a litter pick.

**Actions: Cllr GB to liaise with the resident. Clerk to enquire if bags and litter pickers are still available from Transport for Bucks.**

## 18. Website

The website was now live and looking good.

## 19. Speedwatch

It was noted that volunteers are still needed.

**Action: Cllr GB will contact the previous co-ordinator.**

## 20. General Correspondence

All relevant email correspondence had been forwarded to Councillors.

**21. Any Other Business**

21.1 None

**22. Date of Next meeting**The next meeting will be held at **8pm on Thursday 17 February 2022** in the village hall.

Chair closed the meeting at 9.20.

**Appendix 1****2021-22 Planning Applications**

Reference	Address	Status
21/00039/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
21/00178/ALB	1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
21/01354/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
21/01534/PIP	Land Off Hinton Close East Claydon Buckinghamshire	Approved
21/02021/ALB	2 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Consent Granted
21/02084/APP	7 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Approved
21/03384/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision
21/03385/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision
21/03865/APP	26 Sandhill Road East Claydon Buckinghamshire MK18 2LY	Approved
21/03866/ALB	26 Sandhill Road East Claydon Buckinghamshire MK18 2LY	Withdrawn/Not Proceeded With
21/04560/COUAR	Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Approved
21/04848/APP	2 Hinton Close East Claydon Buckinghamshire MK18 2GL	Awaiting decision
22/00066/APP	4 Hinton Close East Claydon Buckinghamshire MK18 2GL	Awaiting decision

**Appendix 2****Payments and Receipts**

Date	Supplier	Ref.	Payment	Receipt	Comments
08/11/2021	RTM	38	389.49		Inv 3078: Devolved services grass cutting
15/11/2021	Playdale Playgrounds Ltd	39	11.94		Quote 22 Sept 2021: Aerial runway seat and Rocket caps
23/11/2021	RTM	40	389.49		Inv 3031: Devolved Services grass cutting
23/11/2021	The Buckingham AED Project	41	50.00		Donation
28/11/2021	Rachel Seago Designs	42	500.00		Inv 2172: 50% setup fee for new website
10/12/2021	ElanCity	43	2,327.30		Inv SAJ-UK/2021/00354: Evolis Radar Speed Sign - AC version
10/12/2021	RTM	44	389.49		Inv 3137: Devolved services grass cutting
10/12/2021	Bucks Council	45	561.90		Inv 555852: Dog Waste Service April 2021 - March 2022
10/12/2021	C Jackman	46	522.10		Clerk salary Oct-Dec 2021
10/12/2021	HMRC	47	130.40		Clerk PAYE Oct-Dec 2021
10/12/2021	E.on	48	11.34		Inv H1A7EAC5D7: Street light elec 1 Oct to 30 Nov 2021
20/12/2021	Rachel Seago Designs	49	500.00		Invoice EPC2182: final payment for website update.
05/01/2022	Artbox	50	100.00		Invoice i071221a: double sided banner
17/01/2022	RTM	51	389.49		Inv 3209: devolved services grass cutting
17/01/2022	E.on	52	43.20		Inv 0109634: Annual Street light maintenance to 31 Dec 2021
05/01/2022	HMRC (VAT refund)			2,387.83	VAT refund