

EAST CLAYDON PARISH COUNCIL

**Minutes of the Parish Council Meeting in East Claydon Village Hall
At 8.00pm on Thursday 17 March 2022**

Councillors Present: Peter Wright (Chair), Chris Jordan (CJ), Dan Clemens (DC)
Also present: C Cllr Angela Macpherson and Carole Jackman (Clerk)

OPEN FORUM:

None.

1. **Apologies:**
Cllrs Gary Baldwin (GB), Chris Utley (CU), Martin Hughes (MH), Gareth Williams (GW).
2. **Members Interests:** None declared.
3. **Minutes of the Meeting held on 17 February 2022**
The minutes of the meeting held on 17 February 2022 were agreed by those present and signed by the Chairman.
4. **Matters Arising:**
Litter Pick
The recent Litter Pick was successful. It was not clear who is responsible for the area by the layby adjacent to Claydon Lakes, but reports would continue to be made regarding litter on FixMyStreet.
5. **Planning** **(Appendix 1: 2021-22 applications and decisions)**
5.1 **Planning Applications**
None.
6. **Finance and Accounts**
6.1 **Accounts**
Clerk had circulated the accounts prior to the meeting (see appendix 2) and Councillors approved them.
6.2 **Clerk's Salary**
Councillors approved an annual increase of £44.20 to the Clerk's Salary, as approved by NALC, back dated to 1 April 2021.
6.3 **Grass Cutting Contract**
Cllrs approved a 5% increase in the grass cutting contract. Cllr DC agreed to take on the responsibility of monitoring the grass cutting with the contractor.
Action: Clerk to inform the contractor and set up a meeting with the contractor and Cllr DC.
6.4 **Councillor Responsibilities**
Chair requested that responsibilities be more evenly spread amongst councillors, and the following were agreed:
 - Grass Cutting and Playground: Cllr DC
 - Pothole reporting: Cllr CJ
 - Defibrillator: Cllr MH
 - Village Hall: Chair & Cllr GB
7. **Village Hall**
It was noted that recent events had been very successful, and Chair noted that Cllr GB does a fantastic job at the village hall.
Cllr GB had agreed to meet a representative from ENTRUST on 28 March to view the work carried out which was financed by WREN. *Note: ENTRUST is appointed by HMRC and has a duty*

under the Landfill Tax Regulations 1996 (Regulations) to ensure that Landfill Community Fund (LCF) monies received by an Environmental Body are spent compliantly.

8. **Queen's Platinum Jubilee**

The village hall committee has taken the lead in organising events for the Queen's Jubilee and has set up a programme of events which is on the Parish website.

Chair had received a request for a donation of £500 towards flower decorations in the church. Clerk pointed out that the Parish Council is not allowed to make financial contributions to the church.

An application for a road closure has been made for 5 June between 1pm and 5pm.

9. **Playground**

9.1 **Playground Inspection**

It was noted that the RoSPA safety inspection will be held sometime during May at a cost of £70 + VAT.

9.2 **Maintenance**

It was agreed to enquire when the painting of the equipment would take place.

Action: Clerk to send details to Cllr DC.

10. **School Car Park**

Chair confirmed that:

- He had kept in touch with EWR regarding the proposed project.
- Process for the transference of land is in progress.

11. **Roads and Pathways**

11.1 **Triangle Feasibility Study**

Chair believes that the cost of the feasibility study is far too expensive.

11.2 **Verges and Hedges Cut back**

Some verges still need to be cut back. It was agreed that a verbal reminder to residents to cut back their hedges rather than a formal letter would be preferable.

11.3 **Sandhill Road Bridge**

The issues surrounding the Sandhill Road Bridge were noted and C Cllr AM confirmed that she had raised the issue of the state of the verges in the area at various meetings and that they should be made good now, not when HS2 and EWR vacate the area.

Sandhill Road and Verney Road remain in a very poor state and awaits remedial work from EWR

11.4 **Addison Road closure**

No updates were available.

11.5 **Claydon House Estate Festivals**

It was noted that two big festivals are planned on 17/19 June and 26/28 August. Concern was expressed regarding potential noise, traffic and clearing up the rubbish after the event. It was suggested that a meeting between local Parish Councils and Claydon Estate is sought, and C Cllr AM agreed to attend if a meeting was arranged.

12. **Community Boards**

It was noted that the Buckingham & Villages Community Board has a new Chairman, C Cllr Howard Mordue, and that there will be a reduced budget for Financial Year 2022-23.

13. **EWR/HS2**

See 11.4 above.

14. **Clock Tower**

It was noted that the repairs are in hand.

15. Speed watch Seeking Volunteers and Leader

It was noted that no one has come forward to lead the speed watch due to the lack of action from Thames Valley Police during the previous speed watch sessions. Clerk agreed to be the co-ordinator until a volunteer came forward.

Action: Clerk to Liaise with Thames Valley Police to set up the new system.

16. Council Policies

Policies had been circulated to Councillors and it was agreed to:

- accept the changes recommended by Cllr CJ
- circulate to councillors again for final review
- approve at April meeting

Action: Clerk to make the relevant changes and circulate to councillors.

17. General Correspondence

All relevant email correspondence had been forwarded to Councillors.

18. Any Other Business**18.1 Best Kept Village Competition**

It was agreed to enter this year's Best Kept Village Competition.

Action: Clerk to submit entry

18.2 Parish Council Logo

It had been suggested that the Parish Council should have its own logo.

Action: Clerk to add to the agenda for the April meeting.

19. Date of Next meeting

The next meeting will be held at **8pm on Thursday 21 April 2022** in the village hall.

Chair closed the meeting at 9.05.

Appendix 1

2021-22 Planning Applications

Reference	Address	Status
21/00039/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
21/00178/ALB	1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
21/01354/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
21/01534/PIP	Land Off Hinton Close East Claydon Buckinghamshire	Approved
21/02021/ALB	2 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Consent Granted
21/02084/APP	7 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Approved
21/03384/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Approved
21/03385/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
21/03865/APP	26 Sandhill Road East Claydon Buckinghamshire MK18 2LY	Approved
21/03866/ALB	26 Sandhill Road East Claydon Buckinghamshire MK18 2LY	Withdrawn/Not Proceeded With
21/04560/COU AR	Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Approved
21/04848/APP	2 Hinton Close East Claydon Buckinghamshire MK18 2GL	Awaiting decision
22/00066/APP	4 Hinton Close East Claydon Buckinghamshire MK18 2GL	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
23/02/2022	Magial Memories	57	200.00		Invoice 20220605008: deposit for Magician & Caricaturist Hire
28/02/2022	G Baldwin	58	12.40		Refreshments for litter pick 26 Feb 2022
07/03/2022	Andrew B Hayns	59	45.00		Inv SS-0112: Standard server services 6Mar to 6 June 2022
07/03/2022	Rachel Seago Designs	60	50.00		Inv TC 2213: Website maintenance
07/03/2022	RTM	61	389.49		Inv 3269: Devolved services grass cutting
14/03/2022	C Jackman	62	522.10		Clerk salary Jan-March 2022
14/03/2022	HMRC	63	130.40		Clerk PAYE Jan-March 2022
14/03/2022	C Jackman	64	18.99		Curry's invoice: Sandisk Flash Drive for Council back-up
15/03/2022	Community Heartbeat	65	318.00		Inv 11717: 1 x battery
21/03/2022	The Workshop Aberfeldy	66	62.40		Inv876: Queen's Green Canopy plaque
21/03/2022	Road Signs Direct	67	174.72		Inv 16111: Road sign and Post (includes £65 shipping)
21/03/2022	Preston Bisset Nurseries	68	90.68		Tree/Plant Supports/Tree Ties/ Root growth