

EAST CLAYDON PARISH COUNCIL
NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL
AT 8.30PM ON THURSDAY 19 MAY 2022 (FOLLOWING THE ANNUAL PARISH MEETING)
TO BE HELD IN EAST CLAYDON VILLAGE HALL



Carole Jackman
Clerk to the Parish Council
parishclerk@theclaydons.org
Dated: 13 May 2022

Open Forum for Parishioners (under adjournment): 15 minutes for Members and members of the public to raise questions, make comments, suggest future agenda items. Items requiring decisions must be included in the next agenda.

- 1 **Apologies:** *to receive Councillors' apologies and approve reasons for absence*
- 2 **Election of Chairman**
- 3 **Election of Vice-Chairman**
- 4 **Allocation of Responsibilities**
 - Community Board and sub-groups
 - Grass Cutting and Playground
 - Pothole reporting
 - Defibrillator
 - Village Hall
- 5 **Confirmation of Clerk as Responsible Financial Officer**
- 6 **Members Interests:** *to receive any personal and/or pecuniary interests declared by the Councillors.*
- 7 **Minutes of the Parish Council Meeting held on 21 April 2022:** *to approve the minutes*
- 8 **Matters Arising:** *From item 7 not on the agenda*
- 9 **Planning:** *to review applications and decisions*
- 10 **Finance and Accounts**
 - 10.1 **Finance Report:** *to note payments, inspect invoices and scrutinise bank statements*
 - 10.2 **S106:** *To review outstanding funds*
 - 10.3 **Annual Governance and Accountability Return (AGAR):**
 - 10.3.1 Section 1: Annual Governance Statement 2021/22
 - 10.3.2 Section 2: Accounting Statements 2021/22
- 11 **Village Hall:** *to receive updates*
- 12 **Queen's Platinum Jubilee:** *To Review Plans*
- 13 **Playground:** *to receive updates*
- 14 **School Car Park:** *to receive updates*
- 15 **Roads and Footpaths:** *to receive updates including:*
 - 11.1 *Safety issues with The Triangle*
 - 11.2 *Verges and hedge cut backs*
 - 11.3 *Local Festivals*
- 16 **Community Boards:** *to receive updates*
- 17 **EWR/HS2**
- 18 **Clock Tower**
- 19 **Speedwatch :** *to receive updates*
- 20 **Best Kept Village Competition:** *to receive updates*
- 21 **General Correspondence**
- 22 **Any Other Business:** *For information and at the discretion of the Chairman any items to be added to the agenda for the next meeting*
- 23 **Date of Next Meeting:** *to agree next Parish Council meeting on Thursday 17 June 2022 at 8pm*