

EAST CLAYDON PARISH COUNCIL

**Minutes of the Meeting of the Parish Council
held in East Claydon Village Hall
At 8.30pm on Thursday 19 May 2022**

Councillors Present: Peter Wright (Chair), Gary Baldwin (GB), Gareth Williams (GW), Dan Clemens (DC)
Also present: Carole Jackman (Clerk)

OPEN FORUM:

None.

1. **Apologies:**
Buckinghamshire Councillor Angela Macpherson, Cllrs Martin Hughes, Christopher Utley and Christopher Jordan .
2. **Election of Chair**
Cllr GB nominated Cllr Wright which was seconded by Cllr GW. Cllr PW was elected unanimously.
3. **Election of Vice-Chair**
The election of a vice-chairman was deferred until the next meeting.
4. **Allocation of Responsibilities**
 - 4.1 **Community Board**
Cllr Wright agreed to attend the Community Board meetings. Attendance at the Community Board sub-groups would be decided on a 'needs' basis.
 - 4.2 **Grass Cutting and Playground**
Cllr DC was unanimously elected.
 - 4.3 **Pothole reporting**
Cllr CJ was unanimously elected (note: Cllr CJ had agreed to take on this role at the Parish Council meeting held on 17 March 2022).
 - 4.4 **Defibrillator**
Cllr MH was unanimously elected (note: Cllr MH had agreed to take on this role at the Parish Council meeting held on 17 March 2022).
 - 4.5 **Village Hall**
Cllr Baldwin was unanimously elected.
5. **Confirmation of Clerk as Responsible Financial Officer**
The Clerk was confirmed as the Responsible Financial Officer.
6. **Members Interests:** None declared.
7. **Minutes of the Meeting held on 21 April 2022**
The minutes of the meeting held on 21 April 2022 were agreed by those present and signed by the Chairman.
8. **Matters Arising:**
None.
9. **Planning** **(Appendix 1: 2021-22 applications and decisions)**
There were no planning applications to consider.

10. Finance and Accounts

10.1 Accounts

Clerk had circulated the accounts prior to the meeting (see appendix 2) and Councillors approved them.

10.2 Annual Governance and Accountability Return (AGAR)

10.2.1 Section 1: Annual Governance Statement

The Annual Governance Statements 2021/22 were approved.

10.2.2 Section 2: Annual Accounting Statements 2021/22

The Annual Accounting Statements 2021/22 were approved.

11. Village Hall

Cllr GB reported that:

- the shed had been built and equipment moved into it.
- it was time to 'take a pause' as a huge amount of work had been done.
- It might be worth getting a quote to insulate the cellar due to the increased electricity costs.
- work is in progress for the village hall and mushroom to join up.

12. Queen's Platinum Jubilee

The following were noted:

- Road closure had been confirmed
- A leaflet drop had taken place
- So far 63 people have signed up for the street party
- Everything is 'on track'

Chair thanked Cllr GB and team for their hard work.

13. Playground

13.1 Maintenance

It was noted that:

- the scheduled painting of the equipment was complete.
- The slide needed painting, however, it was agreed to contact Playdale to ask for advice on the type of paint that should be used.

Action: Cllr GB to contact Playdale for advice and speak to painter regarding the painting.

14. School Car Park

Chair is still hopeful that EWR will carry out car park work as promised.

15. Roads and Pathways

15.1 Triangle Feasibility Study

The Community Board had allocated £4855.29 towards a feasibility study. However, it was not known what the final cost would be if any recommendations from the study were implemented.

Action: Chair to speak to Bucks Councillor Frank Mahon to ask how much changes to the junction at Queen Catherine Road and Herd's Hill in Steeple Claydon cost.

It was noted that the hedge at the Triangle should be kept cut back.

It was noted that there were a lot of birds nesting in the tree at the Triangle.

15.2 Verges and Hedges

It was not clear who was responsible for cutting some of the verges.

Action: Cllr DC to speak to RTM for their understanding

Cllr GB had cleared the footpath by the mushroom tree and Cllr GW confirmed that he would carry out further clearance work.

15.3 New Footpath

It was noted that the newly repaired footpath was now starting to break up.

Action: Cllr GB to report on FixMyStreet.

15.4 Local Festivals

It was noted that:

- the Big Foot Festival had been cancelled.
- The Armageddon Festival had not received a license.

16. Community Boards

No updates were available.

17. EWR/HS2

17.1 EWR

It had been reported that EWR were disposing of some equipment when they close their site. The equipment would be available for local organisations.

Action: Clerk to enquire what will be available

17.2 HS2

No updates were available.

18. Clock Tower

Council is awaiting a response from Bucks Council confirming whether S106 funding can be spent on the clock tower repairs.

19. Speed watch

So far, two volunteers have completed the on-line training for speed watch.

20. Best Kept Village

No updates were available.

21. General Correspondence

All relevant email correspondence had been forwarded to Councillors including the new political appointments to Bucks Council.

22. Any Other Business

There was no other business

23. Date of Next meeting

The next Parish Council meeting will be held at 8pm on Thursday 16 June or 21 July in the village hall.

[Note: the next meeting will be held on Thursday 18 September]

Chair closed the meeting at 9.20.

Appendix 1

2021-22 Planning Applications

Reference	Address	Status
21/00039/APP	1 St Marys Close East Claydon Buckinghamshire MK18 2HR	Approved
21/00178/ALB	1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
21/01354/APP	East Claydon School St Marys Road East Claydon Buckinghamshire MK18 2LS	Approved
21/01534/PIP	Land Off Hinton Close East Claydon Buckinghamshire	Approved
21/02021/ALB	2 Sandhill Road East Claydon Buckinghamshire MK18 2LZ	Consent Granted
21/02084/APP	7 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Approved
21/03384/APP	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Approved
21/03385/ALB	Botolph Farmhouse Botolph Farm 46 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Consent Granted
21/03865/APP	26 Sandhill Road East Claydon Buckinghamshire MK18 2LY	Approved
21/03866/ALB	26 Sandhill Road East Claydon Buckinghamshire MK18 2LY	Withdrawn/Not Proceeded With
21/04560/COUAR	Monkomb Farm Winslow Road East Claydon Buckinghamshire MK18 2LF	Approved
21/04848/APP	2 Hinton Close East Claydon Buckinghamshire MK18 2GL	Awaiting decision
22/00066/APP	4 Hinton Close East Claydon Buckinghamshire MK18 2GL	Awaiting decision
22/00977/APP	4 Church Way East Claydon Buckinghamshire MK18 2NB	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
26/04/2022	Fireburst Fireworks Ltd	7	1,513.52		Inv 15650: Fireworks
29/04/2022	Start Safety	8	111.52		Inv: 182408 Road Closed sign / sand bags
29/04/2022	S J Adcock & Sons	9	500.00		Deposite to pain the play equipment
11/05/2022	D&A Sheds	10	1,760.00		Inv 7716: Manufacture and deliver shed
11/05/2022	Dig It All Landscapes (Rob Irwe	11	1,762.04		Inv 6 May: Shed base/materials/labour
11/05/2022	ECVH	12	156.00		WG Hill & Son Inv 39498: propane gas
11/05/2022	RTM	13	408.96		Inv 3375: devolved services grass cutting
11/05/2022	Rachel Seago	14	50.00		Inv TC 2237: Website maintenance and updates April 2022
11/05/2022	Community Heartbeat	15	120.00		Inv 12407: Village emergency telephone system
13/05/2022	Dr C Jordan	16	57.00		Philips Print Invoicwe 47052: Jubilee flyers
17/05/2022	Magical Memories	17	635.00		Inv 20220605009 (Balance - £200 deposit paid March 2022)
17/05/2022	Mrs M R Rose	18	50.00		Inv 16 May 2022: internal audit
17/05/2022	S J Adcock & Sons	19	2,200.00		Inv 13 May 2022: paint play equipment
19/05/2022	Roland Taylor	20	700.00		Inv V&AEBCCP#1: Cabaret - 2 June 2022