

## EAST CLAYDON PARISH COUNCIL

Minutes of the Meeting of the Parish Council  
held in East Claydon Village Hall  
At 8pm on Thursday 16 March 2023

**Councillors Present:** Cllrs Peter Wright (Chair), Garry Baldwin (GB), Gareth Williams (GW), Christopher Utley (CU), Christopher Jordan (CJ), and Dan Clemens (DC)

**Also present:** Carole Jackman (Clerk)

**OPEN FORUM:**

None.

1. **Apologies:** Martin Hughes (MH)
2. **Members Interests:** None.
3. **Minutes of the Meeting held on 16 February 2023**  
The minutes of the meeting held on 16 February 2023 were agreed by those present and signed by the Chair.
4. **Matters Arising:**  
None.
5. **Planning** **(Appendix 1: 2021-22 applications and decisions)**  
The following applications were noted:  
**Ref. No: 23/00115/APP** | Status: Householder Approved  
House holder application for 1.2m high garden wall and timber / glass greenhouse - 23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG  
**Ref. No: 23/00212/ALB** | Status: Listed Building Consent  
Listed building application for alterations to first floor including filling in existing internal opening, new internal opening and new internal partition. - 1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG  
**Ref. No: 22/04290/APP** | Status: Refused  
Demolition of existing agricultural structures and change of use to C3 [residential] to form two detached dwellings with landscaping, access, parking provisions and associated works - Land East Of East Claydon Road Opposite Hinton Close East Claydon Buckinghamshire MK18 2NA
6. **Finance and Accounts**
  - 6.1 **Accounts**  
Clerk had circulated the accounts prior to the meeting (**see appendix 2**) and Councillors approved them.
  - 6.2 **Grass Cutting contract.**  
Chair signed the Devolved Services Agreement renewal.  
**Action: Clerk to submit to Bucks Council.**  
Cllr DC had investigated the requirements to take on the grass cutting and had decided that the legal requirements were too onerous. It was therefore agreed to retain the current contractor RTM.  
**Action: Clerk to confirm with RTM and to arrange a site meeting with Cllrs GB and DC and RTM's site manager.**  
Cllr DC confirmed that he had in hand some hedge trimming around an area in the playground to prevent it becoming overgrown with brambles.

Following some discussion regarding the damage being done by cars parking on the verge near the playground it was decided to do nothing in the short term to see what happens when the car park adjacent to the school is open.

### 6.3 S106

An application from the proceeds of planning applications 17/00610/APP +19/02920/APP to fund tiling work in the porch of the village hall was approved. Cllr GB is liaising with the contractor.

## 7. Village Hall

### 7.1 General update

Cllr GB reported that all is going well with the village hall and reported that:

- Work on the porch is in hand (see 6.3 above).
- Bookings are going 'crazy'
- The Mushroom celebrations will be held on 1 July 2023.
- Coronation celebrations will be held on 6 May.

### 7.2 Solar Panels

Cllr GB reported that he had received a quotation of ~£25K for solar panels and that he and Cllr CJ are preparing a funding application. Councillors confirmed that they whole heartedly support the installation of the solar panels.

It also was suggested that during low sun periods an unobtrusive wind turbine might be considered.

**It also was confirmed that all councillors are bank signatories, as this confirmation is required by the proposed solar panel funder.**

## 8. Playground

### 8.1 Maintenance

See 6.2 above.

It was noted that there were no maintenance issues.

It was agreed to leave the playground on the agenda so that a record is available of the inspections carried out.

## 9. School Car Park

Cllrs GB and GW had met with the school head and the Chair of Governors to discuss the progress of the work on the car park. They reported that the meeting was very positive and addressed how the car park could be opened.

They noted that:

- Car park will probably be opened at Easter but the condition of the surface will be monitored.
- The car park will hopefully be tarmacked during the summer holidays and financed by the Diocese.
- The path from the car park to the school will be completed in the Easter Holiday, supported by the PC.
- Lighting is in hand.
- Barriers will be removed following tarmacking .
- The school said that some thought was given to cameras and gate security as the safety of the children is paramount. They will be installing remote access/camera control to the rear gate in due course.

Cllr GB reported that Bucks Council had refused to pay for the line markings, therefore Councillors agreed to the cost of £850 for a private company to carry out the work week commencing 3 April 2023.

## 10. Roads and Pathways

### 10.1 Safety Issues with the Triangle

No updates from TfB or Community Board were available. It was agreed to remove this from the agenda.

### 10.2 Verges, Hedges and Trees

Cllr GB reported that there remain a few hedges that have not been cut back and he still is following up with those residents whose hedges are encroaching the footways.

**Action: Cllr GB to speak to residents.**

### 10.3 Sandhill Road White Gate and Sign

Cllr GB reported that he had repaired the white gate on the Sandhill Road. It was noted that the signage had been vandalised and that metal signage should be put in its place.

**Action: Cllr GB to action and to investigate new signage.**

### 10.4 Road Closures

Chair noted that the planned road closures would be a 'nightmare'. It was noted that unfortunately local residents had become 'battle hardened'.

### 10.5 Flooding

It was noted that some flooding around the area of the church and towards the playground may be caused by blocked drains and overgrown ditches.

**Action: Cllr DC to investigate the cause.**

## 11. Community Boards

No updates were available, but Chair reported that significant changes and reduction of funding was being discussed by BC. Many Parish Councils are not satisfied with the functioning of these Boards.

## 12. EWR/HS2

There are a number (9 to about 12) of EWR closures in the area around Winslow that are coming in the near future that will impact on local routes. But EWR are not being helpful in identifying publicly, or clearly, when and where they will occur. Many of which are road repairs to the failed roads impacted by EWR traffic. This, as well as major closures by HS2 in the Calvert area, will be a major disruption to our residents. Addison Road is now closed.

## 13. Speed watch

No updates were available. It was agreed to keep seeking volunteers.

## 14. Stop the Arc

No updates were available. It appears that the ARC group is being reformed into, yet another developer led pressure group.

## 15. Heritage List/Settlement Review

### 15.1 Heritage List

Cllr CJ had made further updates to the draft Heritage list.

**Action: Cllr CJ to continue with preparation of the Heritage list.**

### 15.2 Settlement Review

Clerk had submitted the Council's completed Settlement Review.

### 15.3 Local Plan for Buckinghamshire – Infrastructure Baseline

Cllr CJ had prepared a response to Bucks Council request to their "Local Plan for Buckinghamshire – Infrastructure Baseline" which councillors approved.

**Action: Clerk to submit to Bucks Council**

## 16. Parish Magazine

The financial support by Steeple Claydon, Calvert Green, and ourselves has been welcomed by the PCC but the Chair stated that we must keep a close watch on the financial position and we

will be supplied with a monthly copy of their accounts. The Magazine will continue in its current format. It was noted that a new vicar is unlikely to be appointed for perhaps 2 years.

**Action: Clerk to forward our contribution.**

**17. Policy Review**

It was noted that the council's Standing Orders and Financial Regulations may need updating and that a new Safeguarding Policy will be required.

**Action: Clerk to follow up.**

**18. Best Kept Village**

It was agreed to enter the Best Kept Village again this year.

**Action: Clerk to submit application.**

**19. General Correspondence**

All relevant email correspondence had been forwarded to Councillors.

**20. Any Other Business**

**18.1 Briefing by Bucks Council**

It was noted that Buckinghamshire Council is briefing parishes on the new Highways Contracts on 30 March by a limited Teams meeting. This will be available on a webcast following this.

**18.2 Parish Council Open morning**

Chair suggested and it was agreed that the Parish Council organise an Open Morning to keep parishioners up to date on the Council's activities. It was suggested that the Open Morning be held on 15 April and advertised by a leaflet drop.

18.3 It was agreed to arrange a litter pick at the same time as the BC initiative. Clerk to order material from BC.

**21. Date of Next meeting**

The next Parish Council meeting will be held at 8pm on Thursday 20 April 2023.

Chair closed the meeting at 9.40pm.

## Appendix 1

## 2022/23 Planning Applications

Reference	Address	Status
2/00066/APP	4 Hinton Close East Claydon Buckinghamshire MK18 2GL	Approved
22/00977/APP	4 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
22/01788/APP	Monkomb Dairy Winslow Road East Claydon Buckinghamshire MK18 2LF	Refused
22/01842/APP	The Old Stables Church Way East Claydon Buckinghamshire MK18 2ND	Approved
22/02009/APP	Land East Of East Claydon Road Opposite Hinton Close East Claydon Buckinghamshire MK18 2NA	Withdrawn/Not Proceeded With
22/03097/APP	10 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Approved
22/04290/APP	Land East Of East Claydon Road Opposite Hinton Close East Claydon Buckinghamshire MK18 2NA	Refused
23/00115/APP	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Approved
23/00212/ALB	1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted

## Appendix 2

## Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
01/02/2023	RTM	77	408.96		Inv 3883: grass cutting Jan 2023
21/02/2023	ECVH	78	2,998.13		Inv PC/001/23: Cladding Costs for small hall
21/02/2023	Bucks Council	79	578.76		Inv 2205051590: Dog waste service 01.4.22 - 31.3.2023
22/02/2023	ECVH	80	84.53		Inv PC/002/23: paint supplies for annex refurbishment
23/02/2023	G Baldwin	81	82.46		Inv: Linnell S1000371 - gate post for repair of Sandhill Road gate
23/02/2023	G Baldwin	82	16.94		Inv order no W13160904 - for repair of Sandhill Road gate
10/03/2023	Bucks Council Community Board			2651.08	CB contribution towards hall refurbishment
11/03/2023	Andrew Hayns	83	45.00		Inv SS-0246: Standard level 3q server services
11/03/2023	Rachel Seago	84	50.00		Inv TC 2369: Website maintenance updates
11/03/2023	RTM	85	408.96		Inv 3919: devolved services grass cutting
11/03/2023	Carole Jackman	86	593.89		Clerk salary Jan/March 2023
11/03/2023	HMRC	87	148.40		Clerk PAYE Jan/March 2023
14/03/2023	Carole Jackman	88	68.22		Clerk printer cartridge/postage total for 22-23 FY