

EAST CLAYDON PARISH COUNCIL**Minutes of the Annual Meeting of the Parish Council
held in East Claydon Village Hall
At 8pm on Tuesday 20 June 2023**

Councillors Present: Cllrs Peter Wright (PW), Garry Baldwin (GB), Martin Hughes (MH), Gareth Williams (GW), Christopher Jordan (CJ), Christopher Utley (CU) and Dan Clemens (DC)

Also present: Unitary Councillor Angela Macpherson (AM), Carole Jackman (Clerk) and 2 Members of the Public.

OPEN FORUM:

None.

1. **Apologies:** None.
2. **Election of Chair**
Cllr MH nominated Cllr Wright which was seconded by Cllr GB. Cllr PW was elected unanimously and signed the Declaration of Acceptance of Office after the meeting.
3. **Election of Vice-Chair**
Cllr PW nominated Cllr GB which was seconded by Cllr MH. Cllr GB was elected unanimously and signed the Declaration of Acceptance of Office after the meeting.
4. **Allocation of Responsibilities**
 - 4.1 **Community Board**
Cllr PW and Cllr GW agreed to share the load of attending the Community Board meetings.
 - 4.2 **Grass Cutting and Playground**
Cllr DC and Cllr GB agreed to take on the responsibility.
 - 4.3 **Pothole reporting**
Cllr PW agreed to take on the responsibility.
Cllr AM hoped that now Bucks Council has a new contractor that we would see an improvement in the repairs. She also noted that improvements to how FixMyStreet works were being made.
 - 4.4 **Defibrillator**
Cllr MH agreed to take on the responsibility but noted that the supply of replacement Pads for the defibrillator was difficult to get.
 - 4.5 **Village Hall**
Cllr GB agreed to take on the responsibility.
5. **Confirmation of Clerk as Responsible Financial Officer**
The Clerk was confirmed as the Responsible Financial Officer.
6. **Members Interests:** Cllr Jordon declared an interest in item 5: planning application 23/01083/PIP.
7. **Minutes of the Meeting held on 20 April 2023 [Note: the May meeting was cancelled]**
The minutes of the meeting held on 20 April 2023 were agreed by those present and signed by the Chair.
8. **Matters Arising:**
None.

9. Planning (Appendix 1: 2022-23 applications and decisions)

9.1 Applications

23/01568/APP: Householder application for erection of rear outbuilding | 4 Lacemakers Close East Claydon Buckinghamshire MK18 2FA.

Councillors raised no objection to this planning application.

Action: Clerk to submit decision to Bucks Council (AVDC Area).

23/01662/APP | Householder application for installation of 2no. Air Source Heat Pumps | 40 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR

Councillors raised no objection to this planning application.

Action: Clerk to submit decision to Bucks Council (AVDC Area).

9.2 Approved application:

23/01083/PIP | Permission in Principle (PIP) - Proposed development of a minimum of 3 dwellings and maximum of 5 dwellings | Land Off Hinton Close East Claydon Buckinghamshire (Comment deadline: 24 April).

Following the approval of this (PIP) the Parish Council had written to Bucks Council as it believed that the local planning authority has:

- ignored its own policies.
- been inconsistent (in its decision making).
- made a mockery of previous decisions.

The Planning Authority's response was disappointing and claimed that "*...it has assessed the application as required in accordance with development plan policies relevant to the limits of the matters that could be considered as part of the application and has judged the development to meet the requirements of those policies. The Council does not accept that it has ignored planning policy and does not accept that it has been inconsistent in its decision making.*"

There is no right to appeal this decision but the Parish Council could take legal action which would be beyond the council's means. However, once a full application has been submitted the Parish Council can make further objections.

10. Finance and Accounts

10.1 Accounts

Clerk had circulated the accounts prior to the meeting (**see appendix 2**) and Councillors approved them.

10.2 Annual Governance and Accountability Return (AGAR)

10.2.1 Section 1: Annual Governance Statement 2022/23

The Annual Governance Statement was approved.

10.2.2 Section 2: Annual Accounting Statements 2022/23

The Annual Accounting Statements were approved.

Action: Clerk to send the completed AGAR to the external auditor and put onto the website and notice board the relevant papers.

11. Village Hall

11.1 General update

Cllr GB reported that all is going well with the village hall but noted that there were some issues with car parking at a recent wedding, however these had been resolved.

11.2 Solar Panels

Cllr GB reported that he had submitted an application to the FCC Communities Foundation for funding towards solar panels on the village hall.

12. Playground

12.1 Maintenance

Cllr DC reported that the football nets needed replacing.

Action: Cllr DC to measure the nets and obtain a quote.

13. School Car Park

It was noted that arrangements are in hand for the car park to be tarmacked.

14. Roads and Pathways

14.1 Pot holes

It was noted that some, but not all, of the pot holes had been marked for repair. Cllr MH noted that the road margin between the village hall and the Triangle was sinking.

Action: Cllr AM agreed to follow this up with the Local Area Technician.

14.2 Verge by playground

It was agreed that the barriers would be removed on a seasonal basis.

Action: Cllr GB to remove the barriers at his convenience.

15. Community Boards

Cllr AM reported that Buckingham and Villages Community Board had identified the following priorities

- Green and Community Spaces
- Youth
- Economic Regeneration
- Road Safety
- Health and Wellbeing
- Environment

and had £111,000 funding available some of which might be available for the village hall.

16. EWR/HS2

It was noted that:

- The Sandhill Bridge had not yet been approved.
- Forthcoming road closures were worrying.

17. Speed watch

No volunteers had recently come forward so it had not been possible to carry out any speed watch sessions. The resident present said that she had volunteered but had not yet carried out the required training.

It was noted that as there was a lack of volunteers it gave the impression that residents were not concerned about speeding in the village.

18. Stop the Arc

No updates were available.

19. Heritage List

Cllr CJ had laid out a display of pictures he had proposed to include in the heritage list. He also noted that any houses included would need the residents permission. He asked for feedback on the list proposed. It was suggested that the vista from the Mushroom tree might be added.

20. Parish Magazine

The Parish Council continues to support the Parish Magazine.

21. Best Kept Village

No news was available regarding the Best Kept Village inspection.

Cllr CT reported that his meadow was going to be cut and the pond cleaned.

22. Battery Containers Project

It was noted that a drop-in session on the proposed battery containers project to be sited in Granborough will be held in East Claydon between 3pm and 7.30 pm on 20 July.

23. General Correspondence

All relevant email correspondence had been forwarded to Councillors.

24. Any Other Business

None.

25. Date of Next meeting

The next Parish Council meeting will be held at:

- 7.30 pm on Tuesday 18 July 2023.

Chair closed the meeting at 8.50pm.

Appendix 1

2022/23 Planning Applications

Reference	Address	Status
22/00066/APP	4 Hinton Close East Claydon Buckinghamshire MK18 2GL	Approved
22/00977/APP	4 Church Way East Claydon Buckinghamshire MK18 2NB	Approved
22/01788/APP	Monkomb Dairy Winslow Road East Claydon Buckinghamshire MK18 2LF	Refused
22/01842/APP	The Old Stables Church Way East Claydon Buckinghamshire MK18 2ND	Approved
22/02009/APP	Land East Of East Claydon Road Opposite Hinton CClose East Claydon Buckinghamshire MK18 2NA	Withdrawn/Not Proceeded With
22/03097/APP	10 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Approved
22/04290/APP	Land East Of East Claydon Road Opposite Hinton CClose East Claydon Buckinghamshire MK18 2NA	Refused
23/00115/APP	23 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Approved
23/00212/ALB	1 Orchard Way Botolph Claydon Buckinghamshire MK18 2NG	Consent Granted
23/01083/PIP	Land Off Hinton Close East Claydon Buckinghamshire	Approved
23/01141/ALB	40 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision
23/01568/APP	4 Lacemakers Close East Claydon Buckinghamshire MK18 2FA	Awaiting decision
23/01662/APP	40 Botyl Road Botolph Claydon Buckinghamshire MK18 2LR	Awaiting decision

Appendix 2

Payments and Receipts

Date	Supplier	Ref.	Payment	Receipt	Comments
15/05/2023	Rachel Seago Designs	10	50.00		Inv TC 2395: Web maintenance April 2023
16/05/2023	Bucks Council -			1,966.49	S106 (17/00610/APP + 19/02920/APP)
24/05/2023	BMKALC	11	62.59		Inv 4575: BALC/BMKALC Annual subscription
24/05/2023	Community Heartbeat	12	120.00		Inv 16768: Village emergency telephone system 16 June 23-16 June 24
24/05/2023	Mrs M R Rose	13	50.00		Inv 19 May 23: Internal Audit FY 2022-23
10/06/2023	Andrew Hayns	14	45.00		Inv SS-0257: Standard level server services June 6 - Sept 6 2023
10/06/2023	Rachel Seago Designs	15	50.00		Inv TC2408: Website maintenance May 2023
10/06/2023	RTM	16	438.78		Inv 4067: May grass cutting
10/06/2023	ACE Services	17	438.00		Inv AC014/23: Electrical Maintenance - lighting circuits
19/06/2023	Carole Jackman	18	593.89		Clerk salary April-June 2023
19/06/2023	HMRC	19	148.40		Clerk PAYE April-June 2023